

Village of Windham, Ohio
Council Agenda
July 22nd, 2008 –7:00 P.M.

1.0 Honorable Mayor Robert W. Donham II to call meeting to order

2.0 The Pledge of Allegiance

3.0 Roll Call: Rachel Barrett _____ Linda Rininger _____ Matt McManus _____
 Phil Snyder _____ Scott Garrett _____ Randy Slusher _____

4.0 Minutes of the June 24th, 2008 Regular Council Meeting,

5.0 Village Fiscal Officer's Financial Reports – Lloyd Billman
 5.1-

6.0 Village Council President's Report – Phil Snyder
 6.1 -

7.0 Dispatchers, Police, Fire and Rescue Squad (EMS) reports for June 2008,
Phil Snyder – Chair

8.0 Mayor's Communication and Correspondence

- 8.1 Update on East Center Street Remediation
- 8.2 Update on School Acquisition
- 8.3 Fire Inspector Training

9.0 Prior requests of guests to speak – Bill Stiener, Director of Portage County Solid Waste District

10.0 Finance – Linda Rininger, Chair

10.1 – Approval of Fiscal Officers expenditures for the month of June 2008 of \$274,584.85 in checks, charges, etc. Check numbers 20649 through 20794 were paid from the Primary Checking Account during June. There were no voided checks from any account during June 2008.

10.2 – Approval of Fiscal Officers June 2008 Bank Reconciliation with an all funds reconciled balance of \$701,693.50.

10.3 – Motion and vote to approve Lori Lee’s request for travel reimbursement retroactively to July 9 through 11, 2008 to attend the Ohio Municipal League Income Tax Seminar in Columbus.

10.4 – Motion and vote to approve Lori Lee’s request to receive her July 11, 2008 paycheck early to be dated July 8, 2008 as she will be at Income Tax Seminar July 9-11 and on vacation July 14-18.

10.5 – Ordinance O-2008-14 BEING AN ORDINANCE AUTHORIZING TRANSFERS AND APPROPRIATIONS FOR THE VILLAGE OF WINDHAM AS SET FORTH BELOW AND DECLARING AN EMERGENCY

10.4 – Ordinance O-2008-16 BEING AN ORDINANCE AUTHORIZING TRANSFERS AND APPROPRIATIONS FOR THE VILLAGE OF WINDHAM AS SET FORTH BELOW AND DECLARING AN EMERGENCY

10.5 – Resolution R-2008-38 A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER OF THE VILLAGE OF WINDHAM TO CREATE A THEN AND NOW PURCHASE ORDER NUMBER 727-2008 TO SCOTCHMAN ELECTRIC IN THE AMOUNT OF \$13,159.00 FOR ELECTRICAL WORK, SERVICE AND TROUBLESHOOTING FOR THE POLICE DEPARTMENT DISPATCH CENTER WITH THE ORIGINAL CONTACT DATE ON MAY 12, 2008 AND DECLARING AN EMERGENCY.

10.6 – Resolution R-2008-43 A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER OF THE VILLAGE OF WINDHAM TO CREATE A THEN AND NOW PURCHASE ORDER NUMBER 728-2008 IN THE AMOUNT OF \$8,1XX.XX FOR WORK DONE IN THE WELL FIELDS. AND DECLARING AN EMERGENCY.

10.7 – Resolution R-2008-44 A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER OF THE VILLAGE OF WINDHAM TO CREATE A THEN AND NOW PURCHASE ORDER NUMBER 729-2008 IN THE AMOUNT OF \$9,1XX.XX FOR WORK DONE AT THE WATER PLANT DUE TO AN ELECTRICAL STORM AND DECLARING AN EMERGENCY.

10.8 – Resolution R-2008-39 A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER OF THE VILLAGE OF WINDHAM TO MAKE THE FOLLOWING TRANSFER BETWEEN THE SEWER OPERATING FUND TO ITS RESPECTIVE DEBT SERVICE RESERVE FUND TO MEET CALENDAR 2008 DEBT SERVICE REQUIREMENTS SHORTFALL DURING 2008 AND DECLARING AN EMERGENCY.

10.9 – Resolution R-2008-40 A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER OF THE VILLAGE OF WINDHAM TO MAKE THE FOLLOWING TRANSFERS BETWEEN THE WATER AND SEWER

OPERATING FUNDS, RESPECTIVELY, TO THEIR RESPECTIVE DEBT SERVICE RESERVE FUNDS TO MEET CALENDAR 2008 DEBT SERVICE REQUIREMENTS DURING 2008 REPEATING RESOLUTION R-2008-10 AND DECLARING AN EMERGENCY.

10.10 – Resolution R-2008-41 A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER OF THE VILLAGE OF WINDHAM TO MAKE THE FOLLOWING TRANSFERS BETWEEN THE ENTERPRISE DEPOSIT FUND AND THE WATER AND SEWER OPERATING FUNDS, RESPECTIVELY AND DECLARING AN EMERGENCY.

10.11 – Resolution R-2008-42 A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER OF THE VILLAGE OF WINDHAM TO MAKE PAYMENT TO WESTERN RESERVE FARM COOPERATIVE FROM PURCHASE ORDER NUMBER 680-2008 IN THE AMOUNT OF \$4154.14 FOR GASOLINE AND DIESEL FUEL DELIVERED ON JULY 8, 2008 AND DECLARING AN EMERGENCY.

10.12 – Resolution R-2008-45 A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER OF THE VILLAGE OF WINDHAM TO ESTABLISH A PERMANENT IMPROVEMENT FUND NUMBER 4901 FOR THE PURPOSE OF FUTURE CAPITAL PROJECTS AND DECLARING AN EMERGENCY.

10.13 – Motion and vote a transfer \$3,698.07 from the General Fund 1000 to the Permanent Improvement Fund 4901.

11.0 Safety / Personnel / Rules Committee –Phil Snyder, Chair

11.1 -

12.0 Service Committee (Utilities, Streets & Sidewalks, Rental Housing Code, Buildings & Properties) – Scott Garrett, Chair

12.1 Utilities – Scott Garrett, Chair

12.2 Streets & Sidewalks – Randy Slusher, Chair

12.3 Housing Rental License Code – Phil Snyder, Chair.

12.4 Village Buildings and Properties – Matt McManus, Chair

13.0 Planning and Zoning Commission – Matt McManus, Chair

14.0 Parks and recreation – Matt McManus, Chair

15.0 Bicentennial Committee – Kelly Meszaros, Chair

16.0 Economic Development and Long Range Planning – Randy Slusher, Chair

17.0 Village Solicitor – Mark L. Manlove, Esquire

18.0 Recess or Adjourn meeting.

Prepared by: Robert W Donham II, Mayor