

Village of Windham, Ohio

Minutes of the Regular Council Meeting

Held February 20, 2007

At 7:00 PM, the Honorable Mayor C. James Moore called the meeting to order and led in the Pledge of Allegiance.

Roll Call: Rachel Barrett – present, Scott Garrett – present,
Sonya Edwards – present, Jodi Minotti – present,
Marian Garrett – present Phil Snyder – present

Also present, Village Solicitor Mark Manlove, Village Administrator Maurice Hankins

The minutes of the January 16, 2006 Regular Council Meeting were reviewed. Marian Garrett made a motion to approve the minutes. Seconded by Sonya Edwards. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Village Fiscal Officer reports, Lloyd Billman. The Bank Reconciliation was reviewed with the December 2006 OWDA payment of \$77,768.12 which was not posted and a USDA check of \$13,979.15 which was not posted and the balance of charges being inherited from the previous Fiscal Officer. NSF checks from December and January were noted and a prior year check had been voided. The all funds balance of \$668,084.70 was noted for January 31, 2007.

Village Council President Sonya Edwards. Sonya passed out the Council Committees and thanked everyone for helping with getting this together. She also spoke about the January 28, 2007 meeting with the people from the Arsenal – this was to gather information that they could put into a report and submit to congress to secure the funds. There is another meeting planned for February 26th at 1:00 PM.

Rachel Barrett presented the Dispatchers, Police, Fire and Rescue Squad (EMS) report for the month of January 2007.

Mayor Moore presented the Mayor's report to Council. Mayor Moore presented a February 8, 2007 letter to the Windham Township Trustees which was delivered to them at their meeting of that date. The letter offered the Trustees to join with the Village in forming an exploratory committee to look into pros and cons of a Joint Fire/EMS District in place of current Fire District. The request was made that they let us know by February 15, 2007.

The Mayor announced the resignation of Sonya Edwards as Zoning Commission member from the Village Council. Marian moved to accept and Sonya seconded. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

The Mayor then announced the appointment of Phil Snyder on the Zoning Commission to replace Sonya Edwards. Scott moved and Sonya seconded. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Mayor Moore announced the appointment of Phil Snyder to serve on Village Park Board as a resident member replacing former Councilman Jason DeBolt. Sonya moved and Rachel

seconded. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Finance Committee Report by Scott Garrett. Scott passed out the Finance Meeting minutes. Phil moved for approval of Fiscal Officer's expenditures for January consisting of \$102,783.90 in checks and charges totaling \$7,117.19 for a total of \$169,901.09. Scott seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Scott then moved for approval of the January Bank reconciliation with a reconciled all funds balance of \$668,084.70. Phil seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Scott presented new Ordinance No. O-2007-1 amending Ordinance O-2006-10, increasing the salaries of all Full and Part time employees with the Village of Windham by fifty cents (.50) per hour with an effective date of March 4, 2007. Scott moved to suspend the rules and Phil seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Scott then read the new Ordinance No. O-2007-1 and made a motion to adopt the ordinance. Sonya seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Scott then presented a new Resolution No. R-2007-4 to renew the contract with Anthem Blue Cross/Blue Shield for medical and life insurance coverage. Scott made a motion to adopt the resolution. Marian seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Scott then made a motion to approve 2007 Permanent Certificate of Estimated Resources in the amount of \$3,030,738.63 and 2007 Permanent Appropriation in the same amount. Rachel seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Rachel made a motion that the Village Fiscal Officer be approved to attend the 8th Annual Government Official's Conference on April 2-4, 2007 in Columbus, Ohio. Sonya seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Safety / Personnel / Rules Committee by Rachel Barrett. Rachel presented a new ordinance No. O-2007-2 adding section 513.14 Criminal Solicitation of controlled substances to the codified ordinance of the Village of Windham. Rachel made a motion to suspend the rules and Scott seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Rachel made a motion to adopt ordinance No. O-2007-2. Sonya seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Rachel then made a motion to suspend the rules on new ordinance No. O-2007-3 adding section 513.15 Drug related conduct to the codified ordinance of the Village of Windham. Sonya seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Rachel made a motion to adopt ordinance No. O-2007-3. Sonya seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Rachel made a motion to adopt resolution No. R-2007-5 authorizing the Safety Committee and the Mayor to establish an exploratory/advisory committee for the purpose of obtaining information about Joint Fire/EMS District and providing information and recommendations to the Village Council, the Township Trustees and the residents of the Village and Township. Scott seconded the motion. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Service Committees: (Utilities, Street & Sidewalks, Housing Code, Buildings & Properties)

Utilities

Utilities report by Scott Garrett. Scott presented a new Ordinance No. O-2007-4 of the codified ordinances of the Village of Windham to eliminate the low income requirements for senior citizens to be eligible for the discounted water rates to be effective March 1, 2007. After considerable discussion, it was decided that this would be a first reading of the Ordinance.

Scott then announced the resignation of Bill Pennington from Street's Commissioner (Supervisor) and transfer him to Water / Sewer Operator-in-Training position at the rate of \$12.25 per hour. Scott moved to accept this action and Sonya seconded. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

Scott announced the Mayor and Council Personnel Committee recommendation to hire Maurice Hankins for full-time position of Street Superintendent position at a starting salary of \$29,000 per year. Effective date of hire to be February 21, 2007. Phil made a motion and Scott seconded the motion to approve this action. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti, P. Snyder. Nays: None. Motion carried.

The Mayor then spoke about the letter to be written by the Village to access liquidated damages to Liberta for exceeding the date of original contract for the E. Center Street Sewer Project. If there is enough money, the Village could purchase equipment.

Streets and Sidewalks report by Phil Snyder. No report at this time.

Housing Rental License Code by Jodi Minotti. Jodi will need to meet with Jack Murphy to help set up the records on Housing Rental Licensing.

Village Buildings and Properties by Marian Garrett. At the March meeting they will be addressing the distressed grant.

Planning and Zoning Commission by Sonya Edwards. Sonya Edwards spoke about Doug Lago intending to complete an application for 12" variance for the lots located in the housing allotment on the east end of town. Doug will be building 11 homes on the 11 vacant lots that are located throughout the allotment. Proposed floor plans have been passed out to council members.

Parks and Recreations by Jodi Minotti. Phil Snyder spoke about the February 12, 2007 meeting with Larry Kuhlman, Jodi Minotti, Phil Snyder. There was a guest from the Girl

Scouts who spoke about having a community activity. They spoke about what funds are available to Parks and Recreation committee and the makeup of the committee. The committee felt very strongly that the Village should take back 'Fun In The Sun' or something similar and possibly involve college students in the planning of the programs.

Bicentennial Committee by Sonya Edwards. Still working on getting a poster together along with assistance of Ms. St. John of Windham Historical Society.

Economic Development and Long Range Planning by Jodi Minotti. – No report.

Tax Incentive Review Board by Marian Garrett & Scott Garrett. – Marian said it is time to have our annual meeting.

Records Commission by Scott Garrett. – No report.

Solicitor report by Mark Manlove. – No report.

Guest recognition – None.

Marian moved and Rachel seconded and with no objections the meeting was adjourned at 8:35 PM.

Respectfully submitted,

Lloyd C. Billman, Clerk of Council