

# *Village of Windham, Ohio*

## Minutes of the Special Council Meeting

Held February 9, 2011

At 6:06 PM, the Honorable Mayor Robert W. Donham II called the meeting to order and announced that this is a Special Council meeting called for the purpose of discussing Water Plant improvements.

Roll Call: Rachel Barrett – present, Scott Garrett – absent,  
Kelly Meszaros – present, Jena Miranda – present,  
Linda Rininger – present, Phil Snyder – present

Mayor Donham asked Mrs. Meszaros to stand in for Mr. Garrett in reading the legislation. Mrs. Meszaros read Resolution R-2011-7 **A RESOLUTION AUTHORIZING DESIGN PROFESSIONAL SERVICES AGREEMENT WITH BURGESS & NIPLE AND DECLARING AN EMERGENCY** and made a motion to suspend the rules which was seconded by Mr. Snyder. A roll call vote was taken and by a 5 – 0 vote affirmed the motion.

Mr. Garrett arrived at 6:08 P.M.

Mrs. Meszaros made a motion to adopt Resolution R-2011-7 which was seconded by Mr. Snyder. Mrs. Rininger asked about the fee. Do they think that it is going to be that high? Mayor Donham explained that generally the design fee is ten percent of the contract value. So if the design fee for this project would be somewhere around \$27,500, they agreed to keep it under \$25,000. That is also paid for by the grant. This is all 80 – 20 money so we are responsible for 20% of that. Mrs. Barrett asked if the Village is going to be responsible for any part of this cost. Mayor Donham said twenty percent of the total project cost will be the responsibility of the Village. If you look at the grant document; the easiest one to look at is the scoring sheet. It will have the grant amount. We are not actually paying a full 20%. It is actually 19.3%. Mrs. Rininger asked if this is our number in consideration for this or is this the total grant that they are giving out here? I see a lot of numbers here, but what does this mean? Mayor Donham said our line that is highlighted here is ours – we have \$275,000. The first letter is from the County Engineer which says we have received favorable action. Once you receive favorable action, you have been awarded. And you see out of the entire four county district we are number two. Some of the other communities who are on the bubble, will receive a different letter which states you may or may not receive favorable action. It's the same as last year, we will receive a letter authorizing us to proceed in probably another month or six weeks saying that July 1<sup>st</sup> we will be able to spend the money. Mrs. Barrett asked why do they have road down here? Mayor Donham said that is a typo. Everything on that sheet is actually a water project. Road comes out of a different fund. Anything that says SCIP should be a water project. We will have to bid this entire project same as the road project we did last year. We will award on July 2<sup>nd</sup> if that is a business day. Mrs. Rininger said let me be devils advocate here. Even though we have a favorable rating here and it looks like we are pretty much assured the grant, if this doesn't come through, what happens with the contract that we are going into tonight? Would we be responsible to pay that full amount? Mayor Donham said it's not that this looks ... we have the money, we are authorized to proceed with the project, but we can't spend any construction dollars until July 1<sup>st</sup>. This is not a it might not come through kind of thing, it's just we have been awarded the project. In January it goes to Columbus and they start preparing documents to send out to us. Those documents won't be here until March, but it's down at Columbus. Once your district approves it, it's approved. So this has been approved at

the district level, that's it. Mrs. Rininger said, Rob I don't see anything that says we have been approved. I will trust you on this, but I don't see anything that says we have been approved. Mayor Donham said we did the same thing last year. Mrs. Rininger said I realize that and there is no guarantee. Mayor Donham said of course there is. Mrs. Rininger said if we don't get the grant will we be fully responsible for this? Mayor Donham said yes. Mrs. Rininger said that's all I needed to know. Mayor Donham said but we have a grant, we wouldn't enter into something if we didn't get a grant. That's apples and oranges. Upon taking the roll call vote including Mr. Garrett, the vote was 6 – 0 in favor of the motion.

Mr. Snyder made a motion to adjourn the meeting which was seconded by Mrs. Miranda. Vote of Council: Ayes: Mrs. Barrett, Mr. Garrett, Mrs. Meszaros, Mrs. Miranda, Mrs. Rininger, Mr. Snyder. Nays: None. Motion carried and Council was adjourned at 6:15 PM.

Respectfully submitted,

Attest

Lloyd C. Billman, Clerk of Council

Robert W. Donham II, Mayor