

**RESOLUTION R-2008-24**

A RESOLUTION ADOPTING THE RECORDS RETENTION AND DISPOSITION SCHEDULE RETROACTIVELY TO APRIL 8, 2008 AND DECLARING AN EMERGENCY.

**WHEREAS**, the Council of the Village of Windham desires to create and maintain a Records Retention and Disposition Schedule; and

**WHEREAS**, this matter is an emergency affecting the health, safety, and welfare of the residents of the Village of Windham.

**NOW THEREFORE**, be it resolved by the Council of the Village of Windham, three-fourths or more of its elected members concur that:

Section One: The Village of Windham hereby adopts the Records Retention and Disposition Schedule retroactively to April 8, 2008.

Section Two: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this resolution were adopted in and open meeting of this Council, and that all deliberations of this Council, and of any of its committees that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

Section Three: This Resolution is hereby declared to be an emergency measure necessary to preserve the public health, safety, morals and general welfare of the inhabitants of the Village of Windham, Ohio and this Resolution shall go into full force and effect immediately upon its passage by three-fourths (3/4's) of the members of Council.

Passed in Council this 27<sup>th</sup> day of May, 2008.

Vote of Council: Ayes: R. Barrett, S. Garrett, M. McManus, L. Rininger, P. Snyder.  
Nays: None.

Attest:

Approved:

\_\_\_\_\_  
Village Fiscal Officer, Lloyd Billman

\_\_\_\_\_  
Mayor, Robert Donham II