

Village of Windham, Ohio
Minutes of the Regular Council Meeting
Held June 19, 2006

At 7:00 PM, the Honorable Mayor C. James Moore called the meeting to order and led in the Pledge of Allegiance.

Roll Call: Rachel Barrett – present
Jason DeBolt – absent (sick)
Sonya Edwards – present
Marian Garrett – present
Scott Garrett – present
Jodi Minotti – present

Also present, Village Solicitor Mark Manlove, Village Administrator Kevin Knight, Cpl. James Mitchell, and Patrolman Tracie Mitchell.

The minutes of the May 15, 2006 Regular Council Meeting were reviewed. Marian Garrett made a motion to accept with one correction. Seconded by Rachel Barrett. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti. Nays: None. Motion carried. Marian suggested that the minutes could be focusing upon action items and a brief synopsis of reports since the committee reports are on file with the Fiscal Office.

Lloyd Billman presented the Village Fiscal Officer's Financial reports for April and May, 2006 and they are on file. Also discussed the seminars attended by the Fiscal Officer in Columbus dealing with UAN training was extremely helpful. Marian said that we had been permitted to opt out of GASB reporting by the auditors.

Village Council President Scott Garrett said he wanted to congratulate head coach Brian Kysner and the Windham Baseball team on their efforts in state tournament although losing 1 – 0 in seven innings. Scott will write a congratulatory letter to the team and coach.

Rachel Barrett gave the Dispatchers, Police, Fire and Rescue Squad (EMS) reports for the month of April, 2006. There were 172 general complaints reported for the period.

Mayor Moore presented the Mayor's communications. He said that 15 people have been charged with park vandalism including 5 adults. Everything has been filed with Portage County courts. He also reported about the June 12 drug bust and letter given by Cpl. James Mitchell. A memo dated June 1, 2006 to Police Dept employees stated that Sgt. Dale Korman is in charge of the Police Department during the medical leave of absence of Jack DeSalvo. The memo dated June 19, 2006 requested that either time sheets or overtime sheets be used but not both. The decision was to use the time cards rather than both forms. The mayor stated that the codified ordinances need to be updated with the 2004 inserts which are available. There was also a memo concerning the leads program used by our police department to be discussed at a later time.

There was a prior request of guest to address Council by Nancy Packard who is the new Branch Manager of the Windham Library. Nancy gave a report of what is available to Village Residents and was very pleased at the well behaved school children who come and use our library. Last Wednesday there were 87 children who attended the magic show.

Finance Committee report by Marian Garrett. \$35,000 deficit anticipated for the year and a request was made of the Police Department to cut their budget by \$2,500 per month. Motion was made by Marian and seconded by Rachel. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti. Nays: none. Motion carried. The request by Portage County Commissioners to purchase a 12 x 12 granite brick at a cost of \$1000.00 was tabled for future reference.

Fiscal Officer reports for reconciliations for April and May were moved for acceptance by Marian with balance all funds in April of \$819,645.01 and balance all funds in May of \$656,948.66. Seconded by Sonya. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti. Nays: none. Motion carried.

Distressed area request was turned in by June 1, 2006 to the Ohio Economic Department of Development. We have no idea what kind of success we will be met with.

Marian again noted that we have stressed the staffing level of the Police Department. Approval of the bills including checks written and online payments for the month of April \$206,686.19 and May \$403,065.26. Motion by Marian to approve payment of the bills for April and May. Seconded by Scott. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti. Nays: none. Motion carried.

Safety / Personnel / Rules (SPR) Committee report by Rachel Barrett. An update on the Fire Department roster was presented. Motion we accept the Fire Department roster as submitted by Chief Clair Simpson was made by Rachel, seconded by Scott. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti. Nays: none. Motion carried. The negotiations with Township Trustees on operating agreement was referred to Executive Session for later.

Service Committee chaired by Scott Garrett.

Estimates were received for replacement of Water Plant roofing with the lowest estimate of \$7800 by Stier Home Improvement. This estimate does not include replacing plywood if needed. At the finance meeting a figure of \$8000 was discussed. Kevin would like to see this done before winter. Marian asked that if we approve this vendor contingent upon background check with compliance with Village Ordinances would that be acceptable. Kevin agreed and Marian moved and Scott seconded. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti. Nays: none. Motion carried.

Resolution R-2006-7 which waives reimbursement of overtime pay improperly paid to Utility employees who were paid incorrectly overtime on their individual Utility Licenses. This was tabled until next meeting. The EPA will recertify the employees for lab at the Water Plant. Marian asked that we all try to get copies of Resolutions and Ordinances to the Council Members before the monthly meeting so that time can be spent reviewing them in advance.

Streets and Sidewalks chaired by Sonya Edwards.

No report other than the hanging flower baskets on the street utility poles looked very nice. Richard Fabry on St. Rt. 303 would be willing to donate the flowers next year.

Public Housing Code chaired by Jason DeBolt

No report.

Village Building and Properties chaired by Jodi Minotti.

No report.

Planning & Zoning Commission chaired by Jason DeBolt

Cortland Bank not prepared to purchase the zoning permits at that time. Will meet for the July meeting.

Parks & Recreation chaired by Jodi Minotti and Jason DeBolt.

Ohio Plan Risk management recommended by Love Insurance that a decision be made upon disposition of old Playground equipment at the Park which is in bad shape and unsafe. Scott moved and Sonya seconded that we remove the old playground equipment. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti. Motion carried.

Economic Development chaired by Scott.

No report.

Tax Incentive Review Board

No report.

Records Commission

No report as we are waiting on the auditors.

Solicitor

No report.

Other Business

Portage County Solid Waste Management District plan update letter dated May 1, 2006. Mark Manlove said that in 1991 this plan was developed where communities would have a recycling center or mandatory curbside recycling. He believes that Garrettsville pays about \$3000 per year. He doesn't know if the cost is shared with Windham Township in our case.

There was no guest recognition.

Marian moved and Sonya seconded that the Council enter into Executive Session to discuss negotiations with Township Trustees and Police Personnel Issues. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti. Nays: None. Motion carried with Council going to Executive session at 8:12 PM.

At 8:45 PM Marian moved and Rachel seconded that Council resume regular Council Session. Ayes: R. Barrett, S. Edwards, M. Garrett, S. Garrett, J. Minotti. Nays: None. Motion carried.

There being nothing further the meeting was adjourned at 8:46 PM.

Respectfully submitted,

Lloyd C. Billman,
Clerk of Council