

## Minutes of Regular Council Meeting

Held February 26, 2019

At 7:00 p.m. the Honorable Mayor Scott Garrett called the meeting to order and led in the pledge of allegiance to the flag of our country.

Roll Call: Cheryl Belknap – absent Phil Snyder – present  
Terrie Altieri – present Cindy Cale – present  
Cheryl Taylor – present Stacy Brown – present

Also present were: Tom Reitz, Eric Breiding, Debbie Blewitt, Jim Moore, Tim Turner, Tyler Turner, and Sandy Patti.

Mr. Snyder made a motion to approve the minutes of the January 22, 2019 Regular Council Meeting, which was seconded by Mrs. Altieri and carried by a 5 – 0 vote.

Fiscal Officer Taylor gave the Financial Reports as follows: The Income Tax collected year to date January 31, 2019 was \$30,135.41. The expenditures for the month of January 2019 were \$116,589.87 in checks and charges. Check numbers 34858 through 34920 were paid from the primary checking account during January 2019 with check number 34868, voided during the month. Direct Deposit Vouchers 1-2019 through 28-2019 and 33-2019 through 51-2019 were also paid during the month of January 2019. The all funds reconciled balance for January 2019 was \$1,495,771.06.

Village Council President's report by Mr. Snyder – Mr. Snyder had nothing at the time.

Dispatchers Police, Fire and Rescue Reports for January 2019 by Mrs. Taylor – Mrs. Taylor made a motion to accept the Police, Fire and Rescue Reports for January 2019, which was seconded by Mr. Snyder and carried by a 5 – 0 vote.

Mayor's Communication by Scott Garrett – Mr. Garrett said the stairs going upstairs in the Administration Building are complete and he encouraged all Council members to go up and take a look to see how much room is actually up there. Mr. Garrett said the duct work at the Community Building looks great. Debbie Blewitt said the women's restroom is done, the kitchen is painted, the ceiling is in, the duct work is in, the cabinets are back in and the countertops are coming, the room where the water pipes are has been insulated, and the insulation has been blown in the ceiling. Mr. Garrett said a lot of these issues came to light because of the flooding, but they have been fixed and a new furnace has been put in. Mr. Garrett said engineers are going to survey the line at the well fields so that we have some information about the blown breakers and how to fix them. Debbie Blewitt said she gave all Council members information on the seven acres behind the Water Plant because someone is interested in buying it.

Prior requests of guests to speak – None

Finance by Terrie Altieri

Mrs. Altieri made a motion to approve the Fiscal Officer's expenditures for the month of January 2019 as reported. Mr. Snyder seconded this motion and it carried by a 5 – 0 vote.

Mrs. Altieri made a motion to approve the all funds reconciled bank balance for January 2019 in the amount of \$1,495,771.06 as reported. Mr. Snyder seconded the motion which carried by a 5 – 0 vote.

Mrs. Altieri read Ordinance O-2019-3 **AN ORDINANCE APPROVING THE CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES, AND BALANCES FOR DECEMBER 31, 2018 FOR THE VILLAGE OF WINDHAM, AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Ms. Brown and carried by a 5 – 0 vote. Mrs. Altieri made a motion to adopt Ordinance O-2019-3, which was seconded by Mr. Snyder and carried by a 5 – 0 vote.

Mrs. Altieri read Ordinance O-2019-4 **AN ORDINANCE APPROVING AND ADOPTING THE PERMANENT APPROPRIATIONS FOR 2019 FOR THE VILLAGE OF WINDHAM, CALLED FOR IN THAT BUDGET AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mr. Snyder and carried by a 5 – 0 vote. Mrs. Altieri made a motion to adopt Ordinance O-2019-4, which was seconded by Ms. Brown and carried by a 5 – 0 vote.

Safety, Personnel, Rules (SPR) by Phil Snyder

Mr. Snyder made a motion to approve promoting Rick Garinger to Sergeant at a pay rate of \$17.00/hr. effective March 3, 2019. This motion was seconded by Mrs. Altieri and carried by a 5 – 0 vote.

Mr. Snyder made a motion to approve promoting Kyle Breiding to Detective at a pay rate of \$17.00/hr. effective March 3, 2019. This motion was seconded by Mrs. Taylor and carried by a 5 – 0 vote.

Mr. Snyder made a motion to approve a pay increase for Lieutenant Dale Korman to \$17.50/hr. This motion was seconded by Mrs. Altieri and carried by a 5 – 0 vote.

Mr. Snyder made a motion to approve a pay increase for all current full-time officers to \$16.37/hr. This motion was seconded by Mrs. Taylor and carried by a 5 – 0 vote.

Mr. Snyder made a motion to approve a pay increase for all part-time officers over two years to \$14.00/hr. This motion was seconded by Mrs. Altieri and carried by a 5 – 0 vote.

Mr. Snyder thanked the Chief Breiding for the way he runs his department and for looking out for his officers.

Chief Breiding asked Council where they want the Traffic Cameras placed. Council decided to put the cameras on East Center coming west where the speed limit changes to 25 miles an hour.

Utilities by Cheryl Taylor

Mrs. Taylor read Resolution R-2019-6 **A RESOLUTION/ORDINANCE TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT** and made a motion to suspend the rules, which was seconded by Ms. Brown and carried by a 5 – 0 vote. Mrs. Taylor made a motion to adopt Resolution R-2019-6, which was seconded by Mr. Snyder and carried by a 5 – 0 vote.

Mrs. Taylor read Resolution R-2019-7 **A RESOLUTION AUTHORIZING A CONTRACT WITH CENTRAL PAINTING & SANDBLASTING, INC. FOR THE WINDHAM WATER TOWER PAINTING PROJECT WITHIN THE VILLAGE OF WINDHAM, PORTAGE COUNTY, OHIO AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mr. Snyder and carried by a 5 – 0 vote. Mrs. Taylor made a motion to adopt Resolution R-2019-7, which was seconded by Mr. Snyder and carried by a 5 – 0 vote.

Service Committee by Stacy Brown

Ms. Brown made a motion to approve building a salt shed not to exceed \$20,000. This motion was seconded by Mr. Snyder and carried by a 5 – 0 vote.

Economic Development by Cindy Cale – Mrs. Cale had nothing at the time.

Parks and Recreation by Cheryl Belknap – There was nothing at the time.

Planning Commission by Scott Garrett

Mr. Garrett read Resolution R-2019-4 **A RESOLUTION FIXING THE TIME AND PLACE OF THE PUBLIC HEARING ON THE PROPOSED AMENDMENTS TO THE WINDHAM VILLAGE ZONING DISTRICT MAP AND DECLARING AN EMERGENCY.** Mr. Snyder made a motion to suspend the rules, which was seconded by Ms. Brown and carried by a 5 – 0 vote. Council then decided that the Public Hearing would be held on April 23<sup>rd</sup>, 2019 at 6:45 p.m. Mr. Snyder made a motion to adopt Resolution R-2019-4, which was seconded by Mrs. Altieri and carried by a 5 – 0 vote.

Minutes of February 26, 2019 Council Meeting

Page 2 of 3

Mr. Garrett read Ordinance O-2019-5 AN ORDINANCE AMENDING THE WINDHAM VILLAGE ZONING MAP BY REPEALING THE EXISTING MAP AND AUTHORIZING AND APPROVING A NEW MAP CHANGING THE ZONING CLASSIFICATION SOUTH OF E. CENTER STREET FROM 9814 E. CENTER STREET TO SNOW ROAD FROM THE MIXED USE ZONING DISTRICT TO R-2 RESIDENTIAL ZONING DISTRICT. This is a first read.

Mr. Garrett read Resolution R-2019-5 A RESOLUTION TO AUTHORIZE THE PRESIDENT OF COUNCIL TO EXECUTE A REPEAT OF THE LAND SOLD TO NDS AND DECLARING AN EMERGENCY. Mr. Snyder made a motion to suspend the rules, which was seconded by Ms. Brown and carried by a 5 – 0 vote. Mr. Snyder made a motion to adopt Resolution R-2019-5, which was seconded by Mrs. Altieri and carried by a 5 – 0 vote.

Solicitor's Report by Tom Reitz

Mr. Snyder made a motion to enter into executive session to discuss pending litigation and invited Chief Breiding into executive session. This motion was seconded by Mrs. Altieri and carried by a 5 – 0 vote at 7:29 p.m.

Mr. Snyder made a motion to return from executive session, which was seconded by Ms. Brown and carried by a 5 – 0 vote at 8:07 p.m.

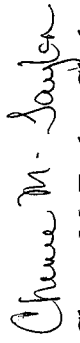
Guest Recognition – Jim Moore asked what the status on the Housing Rental License Code. Mr. Garrett said he emailed Tom Brett but he hasn't received a response because Mr. Brett has been ill. Debbie Blewitt said she actually received a response today and Mr. Garrett was copied on that email. Jim Moore asked for a copy of that email.

Last Chance of Council to Speak on Any Subject – There was nothing at the time.

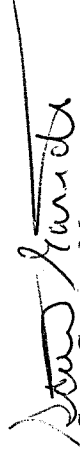
Council looked at the calendar for March. The Committee meetings will be Tuesday, March 5, 2019 and Tuesday, March 12, 2019. The Council Meeting will be Tuesday, March 26, 2019 at 7:00 p.m.

Mrs. Altieri made a motion to adjourn the meeting which was seconded by Mr. Snyder and by unanimous vote the meeting was adjourned at 8:09 p.m.

Respectfully submitted,

  
Cheree M. Taylor, Clerk of Council

Attest,

  
Scott Garrett, Mayor

**\*\* NOTE: THESE MINUTES ARE SUMMARY BY DIRECTION OF COUNCIL \*\***

All Council & Committee Meetings will be held in Windham Council Chambers, unless otherwise noted.

