

Minutes of Regular Council Meeting

Held June 23, 2020

The meeting was preceded by a Public Hearing on Tuesday, June 23, 2020 at 6:57 p.m. to allow discussion of Resolution R-2020-9 (2021 Budget). Those present for the Public Hearing were Cheryl Taylor, Sherri Pennington, Scott Garrett, Cindy Cale, Lawrence Cunningham, Terrie Altiere, Debbie Blewitt, Elizabeth Derthick, Tom Reitz, Sheila Moore, Eric Breiding, and Tom Brett. There were no questions from the public at the Public Hearing and the Public Hearing was adjourned at 7:02 p.m. with a motion by Cheryl Taylor and a second by Terrie Altiere.

At 7:03 p.m. the Honorable Mayor Scott Garrett called the meeting to order and led in the pledge of allegiance to the flag of our country.

Roll Call: Cheryl Belknap – present Lawrence Cunningham – present
Terrie Altiere – present Cindy Cale – present
Cheryl Taylor – present Sherri Pennington – present

Also present were: Tom Reitz, Eric Breiding, Elizabeth Derthick, Tom Brett, Debbie Blewitt, Sheila Moore, Denise Bly, and Brandon McPherson.

Mrs. Cale made a motion to approve the minutes of the May 26, 2020 Regular Council Meeting, which was seconded by Mrs. Pennington and carried by a 6 – 0 vote.

Fiscal Officer Taylor gave the Financial Reports as follows: The Income Tax collected year to date May 31, 2020 was \$217,920.36. The expenditures for the month of May 2020 were \$144,090.13 in checks and charges. Check numbers 36101 through 36159 were paid from the primary checking account during May 2020 with no checks voided during the month. Direct Deposit Vouchers 236-2020 through 265-2020, 271-2020 through 294-2020, and 297-2020 through 314-2020 were also paid during the month of May 2020. The all funds reconciled balance for May 2020 was \$1,618,712.38.

Village Council President's report by Terrie Altiere – Mrs. Altiere has nothing at the time.

Dispatchers Police, Fire and Rescue Reports for May 2020 by Cindy Cale – Mrs. Cale made a motion to accept the Police, Fire, and Rescue Reports for May 2020, which was seconded by Mrs. Taylor and carried by a 6 – 0 vote.

Mayor's Communication by Scott Garrett – Mr. Garrett said he thought the outpouring of support for Tina Brown and the Brown family was tremendous.

Prior requests of guests to speak – None

Finance by Cindy Cale

Mrs. Cale made a motion to approve the Fiscal Officer's expenditures for the month of May 2020 as reported. Ms. Belknap seconded this motion and it carried by a 6 – 0 vote.

Mrs. Cale made a motion to approve the all funds reconciled bank balance for May 2020 in the amount of \$1,618,712.38 as reported. Mrs. Altiere seconded the motion which carried by a 6 – 0 vote.

Mrs. Cale read Resolution R-2020-9 **A RESOLUTION APPROVING THE 2021 PROPOSED BUDGET AND AUTHORIZING THE FISCAL OFFICER TO SUBMIT THE BUDGET TO THE PORTAGE COUNTY AUDITOR AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mrs. Altiere and carried by a 6 – 0 vote. Mrs. Cale made a motion to adopt Resolution R-2020-9, which was seconded by Mrs. Taylor and carried by a 6 – 0 vote.

Mrs. Cale made a motion to advise RITA, as the Village Tax Administrator, pursuant to Ohio Revised Code section 718.08(F) that the Council of the Village of Windham hereby establishes a rule to: 1. Make the payment of quarterly estimated income tax amounts optional for the year 2020. 2. Waive the penalty and interest charged to taxpayers for the failure to file and/or pay quarterly Village income tax estimated payments during the time period beginning on January

1, 2020 through December 31, 2020 for tax year 2020. This motion was seconded by Mrs. Taylor and carried by a 6 – 0 vote.

Mrs. Cale read Ordinance O-2020-17 **AN ORDINANCE AMENDING CHAPTER 182.07 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WINDHAM.** This was a first read.

Safety, Personnel, Rules (SPR) by Terrie Altieri

Mrs. Altieri read Resolution R-2020-10 **A RESOLUTION ACKNOWLEDGING THE EFFECT OF THE COVID-19 STRAIN OF THE CORONAVIRUS ON THE VILLAGE OF WINDHAM, AUTHORIZING AND RATIFYING ADMINISTRATION ACTIONS TO APPLY FOR CARES RELIEF FUNDS, DIRECTING COMPLIANCE WITH STATUTORY REQUIREMENTS AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mrs. Cale and carried by a 6 – 0 vote. Mrs. Cale made a motion to adopt Resolution R-2020-10, which was seconded by Mrs. Altieri and carried by a 6 – 0 vote.

Mrs. Altieri read Resolution R-2020-11 **A RESOLUTION RETAINING THOMAS REITZ, ATTORNEY AT LAW, AS SOLICITOR FOR THE VILLAGE OF WINDHAM, OHIO, AND FIXING HIS FEES FOR THE PERIOD FROM JUNE 1, 2020 TO MAY 31, 2022 AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mrs. Cale and carried by a 6 – 0 vote. Mrs. Altieri made a motion to adopt Resolution R-2020-11, which was seconded by Mrs. Cale and carried by a 6 – 0 vote.

Utilities by Cheryl Taylor – Mrs. Taylor had nothing at the time.

Service Committee by Cheryl Belknap

Mrs. Belknap read Ordinance O-2020-14 **AN ORDINANCE AMENDING SECTION 1341.03(e) OF THE VILLAGE OF WINDHAM CODIFIED ORDINANCES.** This was a first read.

Mrs. Belknap read Ordinance O-2020-15 **AN ORDINANCE AMENDING CHAPTER 521.06 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WINDHAM.** This was a first read. Mr. Reitz asked Council to please review the changes to this section of the Codified Ordinances because they are pretty broad. Mr. Reitz asked Council to discuss this at the Committee level and get back to him with any questions or changes because this legislation will go on three reads and he will be able to make any changes before the third read.

Ms. Belknap read Ordinance O-2020-16 **AN ORDINANCE AUTHORIZING LEASE OF VILLAGE-OWNED PROPERTY TO HIGHEST BIDDER AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mrs. Altieri and carried by a 6 – 0 vote. Ms. Belknap made a motion to adopt Ordinance O-2020-16, which was seconded by Mrs. Altieri and carried by a 6 – 0 vote.

Economic Development by Lawrence Cunningham – Mr. Cunningham had nothing at the time.

Parks and Recreation by Sherri Pennington – Mrs. Pennington said she is getting bids from Bryan McManus, Pesicek, and Innovation Concrete and Construction to install the teeter totter. Mrs. Pennington said that Tony Blewitt said he would be able to install it, so she is still going to get the bids and then Council can decide whether we want to contract it out or install it in house.

Planning Commission by Scott Garrett – Mr. Garrett had nothing at the time.

Solicitor's Report by Tom Reitz – Tom Reitz said the lawsuit filed by the Canda's has been settled and once he receives the paperwork he will bring it to Council for their approval. Mr. Reitz said the amount of the settlement was \$7,500 and it was settle fairly early by the insurance defense Council, so there shouldn't be a lot of attorney's fees and it is a full and final settlement.

Guest Recognition – Sheila Moore asked about Ordinance O-2020-16, inquiring as to what property that was. Cheree Taylor said that is the Old Administration Building where Picone Family Medicine is located. Sheila Moore asked what the proposed language change was for Ordinance O-2020-15. Mr. Garrett said Council is trying to put some teeth into making businesses maintain their parking lots. Cheree Taylor said she would email the entire

legislation to Ms. Moore when she returns to work. Sheila Moore asked about Resolution R-2020-10. Mr. Reitz explained that this legislation is in reference to grant funding that is available due to the effects of COVID-19 both federal and state funds. Mr. Reitz said the legislation says the grant money will go to the County and the County will disperse it to the subdivisions and this legislation has to be passed in order for the Village to qualify for the grant money. Sheila Moore asked about Ordinance O-2020-17 and what the proposed changes were. Cheree Taylor said the change is to waive the estimated quarterly income tax payments and the penalties associated with those estimated payments indefinitely or until Council chooses not to waive them. Debbie Blewitt said the local AA is asking to temporarily use the Community Building to hold their meetings, which used to be held in the Old Administration Building's Council Chambers, but that space is currently being remodeled by Picone Family Medicine. Mr. Garrett said AA is a good community program and he doesn't see any issue with them using the Community Building.

Last Chance of Council to Speak on Any Subject – Mrs. Cale said the Fire Department received an accolade from Tina Brown on their attempts to try to revive Mike Brown, there just happened to be a medic on duty that day. Mrs. Cale said the past Saturday was the Windham Bombers Golf Outing, it was a tough one and there was a picture taken with Mike Brown's team and Mike's golf bag. Mr. Garrett said the outreach for the Memorial Walk for Mike Brown was tremendous, people walking, riding bikes.

Council looked at the calendar for July 2020. The Committee meetings (Parks & Recreation and Committee of the Whole) will be Tuesday, July, 2020 at 6:00 p.m. The Council Meeting will be Tuesday, July 21, 2020 at 7:00 p.m. All meetings will be virtual meetings on Zoom.

Mrs. Altieri made a motion to adjourn the meeting which was seconded by Mrs. Cale and by unanimous vote the meeting was adjourned at 7:41 p.m.

Respectfully submitted,


Cheree M. Taylor, Clerk of Council

Attest,


Scott Garrett, Mayor

**** NOTE: THESE MINUTES ARE SUMMARY BY DIRECTION OF COUNCIL ****

All Council & Committee Meetings will be held in Windham Council Chambers, unless otherwise noted.

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