

## Minutes of Regular Council Meeting

Held June 25, 2019

At 7:00 p.m. the Honorable Mayor Scott Garrett called the meeting to order and led in the pledge of allegiance to the flag of our country.

Roll Call: Cheryl Belknap – present Phil Snyder – present  
Terrie Altieri – present Cindy Cale – present  
Cheryl Taylor – present Stacy Brown – present

Also present were: Tom Reitz, Tom Brett, Debbie Blewitt, Larry Kuhlman and Eric Breiding.

Mrs. Altieri made a motion to approve the minutes of the May 28, 2019 Regular Council Meeting, which was seconded by Mr. Snyder and carried by a 6 – 0 vote

Fiscal Officer Taylor gave the Financial Reports as follows: The Income Tax collected year to date May 31, 2019 was \$239,990.42. The expenditures for the month of May 2019 were \$183,537.31 in checks and charges. Check numbers 35156 through 35232 were paid from the primary checking account during May 2019 with no checks voided during the month. Direct Deposit Vouchers 220-2019 through 246-2019, 252-2019 through 272-2019, and 275-2019 through 293-2019 were also paid during the month of May 2019. The all funds reconciled balance for May 2019 was \$1,706,167.27.

Village Council President's report by Mr. Snyder – Mr. Snyder had nothing at the time.

Dispatchers Police, Fire and Rescue Reports for May 2019 by Mrs. Taylor – Mrs. Taylor made a motion to accept the Police, Fire and Rescue Reports for May 2019, which was seconded by Mr. Snyder and carried by a 6 – 0 vote. Mr. Garrett asked Mrs. Taylor if the tornado siren was broke because he had a resident call him because it did not go off this past Sunday when the storms rolled through. Mrs. Taylor said as far as she knew it was working, but she would ask at the next meeting. Chief Breiding said they tested it on June 4, 2019 at 12:30 p.m. and it was working fine.

Mayor's Communication by Scott Garrett – Mr. Garrett said he received some literature for community grant money that is available to have your house inspected for lead paint and asbestos for families with children and there is also money available to help get that removed. Mr. Garrett said he will get it posted on the website and post it on the office. Debbie Blewitt said there is funding available through HUD for senior housing and NDS is trying to get this to build this senior housing where the old plaza used to be on Maple Grove, so they asked us to rezone this area so they can apply for the funding.

Prior requests of guests to speak – None

Finance by Terrie Altieri

Mrs. Altieri made a motion to approve the Fiscal Officer's expenditures for the month of May 2019 as reported. Mr. Snyder seconded this motion and it carried by a 6 – 0 vote.

Mrs. Altieri made a motion to approve the all funds reconciled bank balance for May 2019 in the amount of \$1,706,167.27 as reported. Mr. Snyder seconded the motion which carried by a 6 – 0 vote.

Mrs. Altieri made a motion to approve moving \$250,000 additional to the ICS Money Market Account. Mr. Snyder seconded this motion. Mr. Snyder said they talked about moving \$500,000 in committee and Mrs. Altieri said she did not think they talked about a specific amount. Mr. Garrett said he talked to Cheree Taylor and \$250,000 was the amount she said she was comfortable with at this time; however we can look at it again in the future. Mrs. Altieri said on a million dollars we will earn roughly \$2,082.50 a month and 1.2 million would earn \$2,499, that is if the interest rate stays at 2.55%. Mrs. Altieri said as of May 31, 2019 we have earned \$7,381.62 in interest on the \$750,000 that we currently have in there, and increasing it to one million should get us around \$21,300. Cheree Taylor said we have some hefty loan one time loan payments throughout the year and so she would feel comfortable moving \$250,000 right now and reevaluate again in January. This motion passed by a 6 – 0 vote.

Mrs. Altieri read Ordinance O-2019-10 **AN ORDINANCE AMENDING THE CURRENT PAY ORDINANCE TO ESTABLISH AND REVISE THE SALARIES AND WAGES OF FULL-TIME AND PART-TIME EMPLOYEES WITHIN THE VILLAGE OF WINDHAM, COUNTY OF PORTAGE AND STATE OF OHIO, REPEALING ALL PRIOR INCONSISTENT ORDINANCES.** This was a first read. Cheree Taylor said this is changing the longevity and education bonuses to include part time employees and it also increased the range of the seasonal part time employee to \$11/hour, and this was according to the minutes from the Committee meeting.

Mrs. Altieri read Ordinance O-2019-12 **AUTHORIZING THE SALE OF REAL ESTATE OWNED BY THE VILLAGE BUT NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mr. Snyder and carried by a 6 – 0 vote. Mrs. Altieri made a motion to adopt Ordinance O-2019-12, which was seconded by Mr. Snyder. Mr. Reitz said he will draft a notice for the paper and he will direct people to contact the Village Administrator to see what the bid requirements are. The Council said that the requirements are for single family houses, the check needs to be sent in with the bid and if the bid is accepted then we keep the money and if it is not accepted then we will return the check, construction must begin within the year and construction must be completed within a year after it begins, bidding will begin at \$750 for parcels 7/10 of an acre and under and \$1,000 for parcels over 7/10 of an acre, houses must be owner occupied for three years. Mr. Garrett said the rest of the requirements should be covered under our Zoning Code. This motion passed by a 6 – 0 vote.

Mrs. Altieri read Ordinance O-2019-13 **AUTHORIZING THE SALE OF REAL ESTATE OWNED BY THE VILLAGE BUT NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mr. Snyder and carried by a 6 – 0 vote. Mrs. Altieri made a motion to adopt Ordinance O-2019-13, which was seconded by Mr. Snyder. The minimum bid will begin at \$60,000 for this parcel. This motion passed by a 6 – 0 vote.

Safety, Personnel, Rules (SPR) by Phil Snyder

Mr. Snyder read Ordinance O-2019-7 **AN ORDINANCE APPROVING THE RECODIFICATION, EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF WINDHAM, OHIO.** This was a third read. Mr. Snyder made a motion to adopt Ordinance O-2019-7, which was seconded by Mrs. Altieri and carried by a 6 – 0 vote.

Mr. Snyder read Ordinance O-2019-8 **AN ORDINANCE AMENDING SECTION 121.01 RULES FOR THE GOVERNANCE OF BUSINESS AND CONDUCT OF COUNCIL.** This was a third read. Mr. Snyder made a motion to adopt Ordinance O-2019-8, which was seconded by Mrs. Altieri. Cheree Taylor said that we included Economic Development in with the Committee of the Whole, so now there will just be Parks & Recreation and the Committee of the Whole for the new Committees. Mr. Reitz said this will take effect in 30 days, so the August Committee meetings. This motion carried by a 6 – 0 vote.

Mr. Snyder read Ordinance O-2019-11 **AN ORDINANCE AMENDING SECTION 155.02 VACATIONS.** This was a first read. Cheree Taylor said she gave Mr. Reitz instructions as to what was said in the Committee minutes and she and Mr. Garrett discussed it, so Council should read the attachment because there were changes. The motion that was made in Committee was for 30 hours a week and that only includes Debbie Blewitt, so it was worded as all part time employees would get the number of hours they normally work each year.

Mr. Snyder made a motion for Debbie Blewitt, Eric Breiding, and Cheree Taylor to no longer punch the time clock because they are salary. This motion was seconded by Mrs. Altieri and carried by a 5 – 1 vote with Mrs. Cale being the dissenting vote.

Utilities by Cheryl Taylor – Mrs. Taylor had nothing at the time.

Service Committee by Stacy Brown

Ms. Brown read Ordinance O-2019-9 **TO LEVY A MUNICIPAL MOTOR VEHICLE LICENSE FEE PURSUANT TO OHIO REVISED CODE SECTION 4504.173.** This was a third read. Mrs. Brown made a motion to adopt Ordinance O-2019-9, which was seconded by Mr. Snyder and carried by a 6 – 0 vote.

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Economic Development by Cindy Cale – Mrs. Cale had nothing at the time.

Parks and Recreation by Cheryl Belknap – Ms. Belknap said she got a rave review about the park and how well it is being maintained. Ms. Belknap said she got in touch with the DJ for the Car Show and he will drop off a contract. Mr. Garrett said the swing set looks really good and is being used all the time.

Planning Commission by Scott Garrett – Mr. Garrett said Planning Commission accepted the rezoning application from NDS for the Senior Housing Project.

Solicitor's Report by Tom Reitz

Mr. Snyder made a motion to enter into executive session to discuss pending and imminent litigation and invited Chief Breiding to come into executive session. This motion was seconded by Mrs. Altieri and carried by a 6 – 0 vote at 7:35 p.m.

Mrs. Brown made a motion to return from executive session. This motion was seconded by Mrs. Altieri and carried by a 6 – 0 vote at 7:44 p.m.

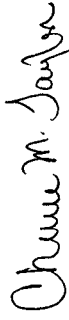
Guest Recognition – None

Last Chance of Council to Speak on Any Subject – Mrs. Altieri asked Debbie Blewitt about the outside renovations to the Community Building. Debbie Blewitt said she is meeting with the County Commissioners on Thursday, June 27, 2019 to ask for grant money so that we possibly don't have to spend \$44,000.

Council looked at the calendar for July. The Committee meetings will be Tuesday, July 9, 2019 and Tuesday, July 16, 2019 at 6:00 p.m. There will be a Public Hearing on Tuesday, July 9, 2019 at 5:30 p.m. to discuss the 2020 Budget and a Special Council Meeting at 5:45 p.m. on July 9, 2019 to pass the 2020 Budget. The Council Meeting will be Tuesday, July 30, 2019 at 7:00 p.m. There will be a Planning Commission meeting on July 30, 2019 at 6:30 p.m.

Mr. Snyder made a motion to adjourn the meeting which was seconded by Mrs. Altieri and by unanimous vote the meeting was adjourned at 7:52 p.m.

Respectfully submitted,

  
Chere M. Taylor, Clerk of Council

Attest,

  
Scott Garrett, Mayor

**\*\* NOTE: THESE MINUTES ARE SUMMARY BY DIRECTION OF COUNCIL \*\***

All Council & Committee Meetings will be held in Windham Council Chambers, unless otherwise noted.

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