At 6:00 pm Mayor Lawrence Cunningham called the Regular Council Meeting to order and led in the Pledge of Allegiance.

Roll Call: Scott Garrett – Present Sherri Pennington – Present Cheryl Belknap – Present Terrie Altiere – Present Marilyn Gage – Present David Belknap – Present

Mayor Lawrence Cunningham opens the floor to prior guests to speak.

No Public Comment

Mr. Belknap made a motion to approve the August 27, 2024 regular council meeting minutes, with modifications seconded by Ms. Pennington.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap – Yea

Ms. Pennington made a motion to approve the August 27, 2024 budget hearing minutes, with modifications seconded by Mr. Belknap.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap – Yea

Ms. Pennington made a motion to approve the July 30, 2024 special meeting minutes, seconded by Mr. Belknap.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap – Yea

Fiscal Officer’s Financials reported by Nicole Klingeman,

Income and Property Tax collected Year to date 2024: $796,305.17

Total Revenue Collected for to date 2024: $1,939,641.43

Expenditures to year to date: $1,777,123.22

Fund Balance for August: $2,179,852.18

Positive Pay has been implemented

Mayor Lawrence Cunningham opens the floor for old business: Nothing

Mayor Lawrence Cunningham opens the floor for the President of Council’s Report: Ms. Pennington has nothing to report.

Mayor Lawrence Cunningham opens the floor to Ms. Altiere who makes a motion to accept the Fire and Rescue reports for August 2024. Ms. Pennington seconded the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap – Yea

Mayor’s Communication: Mayor Lawrence Cunningham reported Halloween is scheduled for 10/31/2024 from 5-7pm. The first responder’s dinner put on by the Shepherd of Joy’s Church was really nice, and was a successful event. The football team is doing great, Homecoming game is Friday, there will be a parade at 5:00pm.

Mayor Lawrence Cunningham opens the floor for Finance, Ms. Altiere made a motion to approve the Fiscal Officer’s expenditures for the month of August 2024 as received and expected, motion second by Mr. Belknap.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Ms. Altiere made a motion to approve all Funds Bank Balances as stated for August 2024, Ms. Belknap second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Ms. Altiere made a Motion to approve the insurance renewal with Public Entities Pool of Ohio in the amount of $67,795.59. With the breakdown to paid as follows:

1000 General Fund $21,481.58

2011 Street Fund $ 2,036.67

1000 Police Fund $ 8,117.00

5101 Water Fund $15,386.67

5201 Sewer Fund $20,773.67

Ms. Belknap second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap – Yea

Ms. Altiere made a motion to approve ORDINANCE O-2024-9

An ordinance amending the current pay ordinance to establish and revise the salaries and wages of full-time and part-time employees within the village of windham, county of portage and state of Ohio, repealing all prior ordinances, and declaring an emergency.

Ms. Altiere made a motion to suspend the rules, Ms. Belknap second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Motion to approve ORDINANCE O-2024-9, Ms. Gage second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Ms. Altiere made a RESOLUTION R-2024-18

Authorizing political subdivision to participate in the state of Ohio cooperative purchasing program, and declaring an emergency.

Ms. Altiere made a motion to suspend the rules, Ms. Belknap second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Motion to approve Resolution R-2024-18, Mr. Belknap second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap – Yea

Ms. Altiere Motion to approve Fiscal Officer to make the following monthly transfers to fund debt services accounts:

Wastewater: 5201 to 5741 $6,500.00

Water: 5101 to 5721 $9,200.00

Mr. Belknap second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Ms. Altiere made a motion approve Fiscal Officer to transfer funds monthly to the Reserve Accounts for future improvements as follows:

Wastewater: 5201 to 5762 $2,000.00

Water: 5101 to 5761 $2.000.00

Ms. Belknap second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Ms. Altiere made a motion to transfer $6,004.86 from 5722 Water Debt to 5721 Water Debt and close the 5722 Water Debt Fund, Ms. Belknap second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Ms. Altiere made a motion to transfer $6,004.86 from 5742 Sewer Debt to 5741 Sewer Debt and close the 5742 Sewer Debt Fund, Ms. Gage second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Ms. Altiere made motion to transfer monthly overpayments from the year 2023, and 2024 that were not transferred as follows:

2023

5101 to 5201 $9,035.93

5101 to 5901 $1,243.50

2024

5101 to 5201 $20,585.71

5101 to 5901 $2,504.32

Mr. Belknap second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Ms. Altiere made a motion to allow the Fiscal Officer to make monthly transfers from the 5101 Overpayment account to 5201 (Sewer) and 5901 (Meter Replacement) per the amounts provided from the Utilities Clerk, Mr. Belknap second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Ms. Altiere made a motion to transfer $5,000.00 from 1000 (general fund) to 2082 (K9), the monies were originally deposited incorrectly on 6/5/2023. This was a donation from the American Legion and was specifically donated to the K9 fund, Ms. Belknap second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Mayor Lawrence Cunningham opens the floor for Utilities, Mr. Garrett has nothing at this time.

Mayor Lawrence Cunningham opens the floor for Service, Ms. Belknap has nothing at this time.

Mayor Lawrence Cunningham opens the floor for Economic Development,

Mr. Belknap did a Second Reading of ORDINANCE NO. 2024-8,

AN ORDINANCE AMENDING CHAPTER 1173 TO ADDRESS PERMITTED ROOFING OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WINDHAM. (ORDINANCE ATTACHED).

Mr. Belknap spoke with Mitch who stated the analysis is done, he and Mr. Wagner will get together to answer the needed questions.

Mayor Lawrence Cunningham opens the floor for Safety and Personnel:

Ms. Gage made a Motion to hire Brandon Nutter as Water Superintendent at the rate of $27.00, effective 10/21/2024. Mr. Nutter has completed the pre-employment Background Check and pre-employment Drug Testing, Mr. Garrett second the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Mayor Lawrence Cunningham opens the floor for Parks and Recreation, Ms. Pennington has nothing at this time.

Mayor Cunningham has nothing to report at this time for on Planning Commission.

Mayor Lawrence Cunningham opens the floor for Police, Sargent Hartlaub stated they are in the process of cleaning the new building, he thanked Ms. Belknap for helping. They are hoping to begin moving over and be there as soon as the IT, and inspections are done.

Mayor Lawrence Cunningham opens the floor for Zoning, Ms. Stier stated a realtor called and asked about purchasing land within the Village to build an age restricted community of tiny homes. Also, she has had inquiries about cannabis business, so she is working with the solicitor regarding an ordinance to address this.

Mayor Lawrence Cunningham opens the floor for Housing, Mr. Walker stated he did an inspection on 9852 Belden and they have 30 days to fix the issues. He will be doing an inspection on 9515 Thursday 9/26/2024.

Mayor Lawrence Cunningham opens the floor for the Village Administrator, Mr. Wagner has nothing at this time.

Mayor Lawrence Cunningham opens the floor for last chance to speak to Council. Mr. Belknap has about the police cars, and Mr. Hartlaub stated they are in the process of moving the computers over, and they should be ready to put on gov deals soon. Mr. Belknap asked the Solicitor if we would need a motion to sell, and the solicitor stated we would. He asked Ms. Stier if she could provide a monthly report to council in writing and she stated yes. He asked Mr. Wagner about the Hydrant, and Mr. Wagner stated it is not hear yet. He asked about the sidewalk that needs fixed, and Mr. Wagner stated it is on the agenda. The pads for the benches in the park were poured by Mr. Lusher.

Mayor Lawrence Cunningham opens the floor to the Solicitor who has nothing to report.

Mayor Lawrence Cunningham opens the floor for the Solicitor’s report. Attorney Gasior went over the Marijuana Policy in brief, and also stated that the camera tickets for his other Village are making their way through the courts.

October Calendar

Committee Meeting Tuesday October 8, 2024 at 6:00 p.m.

Council Meeting Tuesday October 22, 2024 at 6:00 p.m.

A resident asked about public comment.

Pastor Roy thanked everyone that came out for the first responder’s dinner. The Shepherd of Joy church will be hosting a Fall Festival Dinner on 10/20/2024 at 10:30 for any that would like to attend.

Council President Sherri Pennington made a motion at 6:42pm to adjourn the Regular Council Meeting, Mr. Belknap seconded the motion.

Motion Carried

Scott Garrett – Yea Sherri Pennington – Yea

Cheryl Belknap – Yea Terrie Altiere – Yea

Marilyn Gage – Yea David Belknap - Yea

Respectfully Submitted, Attest,

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Nicole Klingeman Sherri Pennington

Clerk of Council President of Council

**\*NOTE: THESE MINUTES ARE A SUMMARY BY DIRECTION OF COUNCIL\***

**All Council and Committee Meetings will be held in Windham Council Chambers,**

**unless otherwise noted**