

**ORDINANCE O-2019-8**

**AN ORDINANCE AMENDING SECTION 121.01  
RULES FOR THE GOVERNANCE OF BUSINESS AND CONDUCT OF COUNCIL**

**WHEREAS**, the Personnel, Safety and Rules Committee of the Council has determined that revisions to Windham Codified Ordinance 121.01 are needed; and

**WHEREAS**, upon review, the Council has determined that the revisions to the Windham Codified Ordinances as are set forth in Exhibit A hereto are appropriate and should be enacted.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Village of Windham, County of Portage, State of Ohio that the majority of its members thereto concurring that:

Section One: Chapter 121.01 (k) and (l) of the Windham Codified Ordinances is hereby repealed.

Section Two: The provisions set forth and shown in Chapter 121.01 (k) and (l) of the Windham Codified Ordinances as are shown on the attached Exhibit "A" are hereby enacted.

Section Three: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

Passed in Council:   First Reading: April 24, 2019  
                                  Second Reading: May 28, 2019  
                                  Third Reading: June 25, 2019

Vote of Council:       Ayes: 6  
                                  Nays: 0

ATTEST:

Cheree M. Taylor  
Fiscal Officer, Cheree M. Taylor

APPROVED:

Scott Garrett  
Scott Garrett, Mayor

I hereby certify that the above Ordinance was duly published by public posting at predesignated posting places.

Cheree M. Taylor  
Cheree Taylor, Fiscal Officer

APPROVED AS TO FORM:

Thomas Reitz  
Village Solicitor, Thomas Reitz

(k) (1) Committee of the Whole. The Council shall meet as often as needed in a work session known as the Committee of the Whole. The Mayor shall be an ex-officio member of the Committee of the Whole and shall be entitled to participate in all meetings. The Committee of the Whole shall be the only committee consisting exclusively of members of Village Council, except for ad-hoc committees as determined and created from time-to-time by a majority of the members of Village Council. The Committee of the Whole shall act in a deliberative capacity rather than legislative capacity for informal debate, discussion, and preliminary consideration of matters awaiting legislative action. The Committee of the Whole may direct legislation be prepared for action in regular session and may recommend other action at regular session of the Village Council. All action must be taken on proposed legislation or by motion by the Council at a regular Council meeting, no action may be taken by the Committee of the Whole.

The Mayor shall preside at meetings of the Committee of the Whole. The President of Council may assign specific Councilmembers to areas of responsibility within the Committee. Areas of responsibility may include, but are not limited to: finance, safety, personnel, and service including utilities.

(2) Economic Development/News and Communications Committee. The composition of the Economic Development Committee shall consist of five members and the Mayor as an ex-officio member. Three of the Committee members shall be sitting members of the Village Council, who shall serve for a one year term and may serve an unlimited number of additional terms during their service as a Council Member. The remaining two members are citizens who may reside in either Windham Township or the Village. One citizen member shall be appointed by the Mayor and the other citizen member shall be appointed by a majority of the Village Council. Citizen members shall serve for a one year term and may serve an unlimited number of additional terms.

(3) Records Committee. Matters relating to the proper storage of Village records and discarding out dated or records to be destroyed as established by the Ohio Revised Code. The composition of this committee is set forth in Ohio Revised Code Section 149.39.

(l) Other Boards and Commissions. The following Boards and Commissions are hereby established.

(1) Planning and Zoning Commission. The Planning Commission shall consist of the Mayor, one member of Council, and three (3) members of the Community appointed by the Mayor with the approval of Council.

(2) The Village of Windham Park Board. The Village of Windham's Park Board shall consist of five (5) persons and the Mayor as an ex-officio member. The five (5) persons shall be appointed as follows:

A. One member of the Village Council appointed by the Mayor.

B. Four citizens who may be residents of either Windham Township or the Village, however no more than two Windham Township citizens may serve on the Board at any given time. Two of the citizen members shall be appointed by the Mayor, and the other two citizen members shall be appointed by a majority of the Village Council. Citizen members shall serve for a one year term and may serve an unlimited number of additional terms.

(3) Housing Code Appeal Board: Matters relating to the multi-family housing code ordinance.

(4) Tax Incentive Review. Matters relating to the Village enterprise Zone and tax incentive monitoring of industrial or business participating and promoting the enterprise zone to potential participants.

(5) Portage County Local Government Funds: One Village representative to attend County meeting and monitor local government funds.