

Village of Windham Ohio

Minutes of Regular Council Meeting

Held October 23, 2018

At 7:00 p.m. the Honorable Mayor Deborah Blewitt called the meeting to order and led in the pledge of allegiance to the flag of our country.

Roll Call: Cheryl Belknap – present Phil Snyder – present
Scott Garrett – present Terrie Altieri – present
Cheryl Taylor – present Stacy Brown – present

Also present were: Patty Moore, Kay Friend, Tom Brett, Maurice Hankins, Tom Reitz, Sheila Moore, Cindy Cale, and Eric Breiding.

Mr. Snyder made a motion to approve the minutes of the September 25, 2018 Regular Council Meeting, which was seconded by Mr. Garrett and carried by a 6 – 0 vote.

Fiscal Officer Taylor gave the Financial Reports as follows: The Income Tax collected year to date September 30, 2018 was \$334,330.89. The expenditures for the month of September 2018 were \$140,965.21 in checks and charges. Check numbers 34496 through 34579 were paid from the primary checking account during September 2018 with no checks voided during the month. Direct Deposit Vouchers 515-2018 through 539-2018 and 547-2018 through 571-2018 were also paid during the month of September 2018. The all funds reconciled balance for September 2018 was \$1,547,532.20.

Village Council President's report by Scott Garrett – Mr. Garrett said he was impressed by the professionalism and hard work that was put in by our staff during the crisis at the Water Plant and even people who are not employed by the Village, Bill Szymanski, he helped get the filters running right and guys from the County. Mr. Snyder said people in this community always step up and we have a great group of employees.

Dispatchers Police, Fire and Rescue Reports for September 2018 by Mrs. Taylor – Mrs. Taylor made a motion to accept the Police, Fire and Rescue Reports for September 2018, which was seconded by Mr. Snyder and carried by a 6 – 0 vote.

Mayor's Communication by Deborah Blewitt – Ms. Blewitt had nothing at the time.

Prior requests of guests to speak – None

Finance by Scott Garrett

Mr. Garrett made a motion to approve the Fiscal Officer's expenditures for the month of September 2018 as reported. Mrs. Altieri seconded this motion and it carried by a 6 – 0 vote.

Mr. Garrett made a motion to approve the all funds reconciled bank balance for September 2018 in the amount of \$1,547,532.20 as reported. Mr. Snyder seconded the motion which carried by a 6 – 0 vote.

Mr. Garrett read Ordinance O-2018-25 **BEING AN ORDINANCE AUTHORIZING TRANSFERS AND APPROPRIATIONS FOR THE VILLAGE OF WINDHAM AS SET FORTH BELOW AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mr. Snyder and carried by a 6 – 0 vote. Mr. Garrett made a motion to adopt Ordinance O-2018-25, which was seconded by Ms. Brown and carried by a 6 – 0 vote.

Mr. Garrett read Ordinance O-2018-26 **AN ORDINANCE ESTABLISHING A POLICY FOR CREDIT CARD USE AND PROCEDURES THAT ARE REQUIRED TO BE FOLLOWED BY ALL EMPLOYEES AT THE VILLAGE OF WINDHAM AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mr. Snyder and carried by a 6 – 0 vote. Mr. Garrett made a motion to adopt O-2018-26, which was seconded by Mr. Snyder. Mr. Reitz said this is an expanded policy and it now complies with the Ohio Revised Code. This motion carried by a 6 – 0 vote.
Safety, Personnel, Rules (SPR) by Stacy Brown

Ms. Brown read Ordinance O-2018-20 **AN ORDINANCE AMENDING THE CURRENT PAY ORDINANCE TO ESTABLISH AND REVISE THE SALARIES AND WAGES OF FULL-TIME AND PART-TIME EMPLOYEES WITHIN THE VILLAGE OF WINDHAM, COUNTY OF PORTAGE AND STATE OF OHIO, REPEALING ALL PRIOR INCONSISTENT ORDINANCES.** This was a third read. Mr. Snyder made a motion to adopt Ordinance O-2018-20, which was seconded by Mr. Garrett and carried by a 6 – 0 vote.

Ms. Brown read Resolution R-2018-23 **A RESOLUTION APPROVING AN AGREEMENT BETWEEN OPTOTRAFFIC, LLC AND THE VILLAGE OF WINDHAM.** This was a third read. Mr. Snyder made a motion to adopt Resolution R-2018-23, which was seconded by Mr. Garrett. Mr. Reitz said he made the adjustments to the contract that were discussed by the representative that was at the previous month's Council meeting and sent it to Optottraffic, but they have not responded yet, however Council can still pass this tonight. This motion carried by a 6 – 0 vote.

Ms. Brown read Ordinance O-2018-22 **AN ORDINANCE AMENDING CODIFIED ORDINANCE CHAPTER 307 ENTITLED "AUTOMATED SPEED ENFORCEMENT PROGRAM", AMENDING THE CIVIL PENALTIES FOR AUTOMATED SPEED VIOLATIONS IMPEMETING AN ADMISTRATIVE HEARING PROCESS AND ESTBLASHING A PLACEMENT FEE TO BE ADDED FOR ANY EXISTING CITATION PLACED WITH OUTSIDE COUNCIL FOR LITIGATION AND/OR COLLECTION.** This was a third read. Mr. Snyder made a motion to adopt O-2018-22, which was seconded by Ms. Belknap. Mr. Reitz said if Optottraffic doesn't enter into the contract, this Ordinance is not needed, so Council can either pass it tonight and if Optottraffic doesn't sign the contract then Council can repeal this Ordinance or they can table this until they hear from Optottraffic. Council decided to pass it. The motion carried by a 6 – 0 vote.

Ms. Brown read Resolution R-2018-27 **A RESOLUTION AUTHORIZING A CONTRACT WITH THE PORTAGE COUNTY PUBLIC DEFENDER FOR DEFENSE OF INDIGENT PERSONS CHARGED WITH CRIMINAL OFFENSES UNDER THE VILLAGE ORDINANCES.** This was a second read.

Mr. Garrett made a motion to approve the purchase of new bullet-proof vests for \$13,205.76 from which we will receive a grant for 66% reimbursement of \$8,713.15. Mrs. Altieri seconded this motion and it carried by a 6 – 0 vote. Chief Breiding said the price went down to \$12,705.80 and these are the best vests on the market, with a 5 year warranty.

Utilities by Cheryl Taylor – Mrs. Taylor had nothing at the time but she requested an update from Maurice Hankins about the situation at the Water Plant. Maurice gave Council an update on what happened at the Water Plant and what we are going to do going forward to get some of the much needed maintenance done on the Water Plant. Maurice said the manganese levels are back to normal and we are going to put lights in the Water Plant, clean out the pipes, and get all the pumps working right.

Service Committee by Phil Snyder

Mr. Snyder read Ordinance O-2018-21 **AN ORDINANCE AMENDING CHAPTER 555, WEEDS, OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WINDHAM.** This was a third read. Mr. Snyder made a motion to adopt O-2018-21, which was seconded by Mr. Garrett and carried by a 6 – 0 vote.

Mr. Snyder read Resolution R-2018-31 **A RESOLUTION AUTHORIZING THE APPLICATION FOR AND SUBSEQUENT ACCEPTANCE OF GRANT FUNDS BY THE VILLAGE OF WINDHAM AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Ms. Brown and carried by a 6 – 0 vote. Mr. Snyder made a motion to adopt R-2018-31, which was seconded by Mrs. Taylor and carried by a 6 – 0 vote.

Economic Development by Terrie Altieri – Mrs. Altieri said the open house for the My Choice Clinic is Friday, October 26th, 2018 and she would like to see all the Council members there.

Parks and Recreation by Ms. Belknap – Ms. Belknap said she wanted to thank Cheryl Taylor and Sandy Patti for their help with the Chili Cook-Off, there was a good turnout and the chili was good.

Mayor Blewitt read Ordinance O-2018-24 **AN ORDINANCE AMENDING THE WINDHAM VILLAGE ZONING MAP BY REPEALING THE EXISTING MAP AND AUTHORIZING AND APPROVING A NEW MAP ESTABLISHING ADDITIONAL AREA ZONED R-3.** This was a second read.

Solicitor's Report by Tom Reitz – Mr. Reitz said the complaint against Elmer Owens for his property on North Main Street has been filed, however he has not picked up the service of the complaint yet and if he doesn't Mr. Reitz will get a process server to present him with this. Mr. Reitz recommended to Council to give Mr. Owens a month or so to reevaluate his position before a more aggressive approach is taken.

Guest Recognition – Sheila Moore asked if there has been any initiative to get the word out about the single trash hauler that will be on the ballot. Mayor Blewitt said she doesn't think so and Mr. Garrett said we should get something out. Sheila Moore asked about the cannabis issue on the ballot, she hadn't heard anything about it but on the Facebook page it mentioned thanking the Mayor, Debbie Blewitt for asking them to do this in Windham, is that true. Mayor Blewitt said we had to approve it and Ms. Moore was on Council at that time and the vote was 6 – 0. Sheila Moore asked when this was because she doesn't remember it and Cheree Taylor said she didn't know off the top of her head but it all started in June and she would look it up. Mayor Blewitt said this started at the Summerfest in Garrettsville, she was working the corndog booth and they asked her to sign the petition for Garrettsville and she told them she was from Windham and she told them if they wanted to petition in Windham, because it is up to the voters, they could as long as they followed the proper procedures and they did.

Last Chance of Council to Speak on Any Subject – Mr. Garrett said we only have Maurice through the end of December, so if we want to advertise for the Village Administrator, we should do that soon. Cheree Taylor said she would place the ad on Indeed and in the Villager this week and she will put in the salary and hours required. Mr. Garrett said he would like to get someone hired in December so that they could work for a month with Maurice before he leaves. Chief Breiding asked if it would be okay to post something on the Police Department's Facebook page opposing Issue 1. Mr. Reitz said you can do this as long as there is no taxpayer money being used to convey your position.

Council looked at the calendar for November. The Committee Meetings will be Monday, November 5, 2018 at 6:00 p.m., with a Public Hearing at 5:30 p.m. before the Committee Meetings on Zoning and November 13, 2018 at 6:00 p.m. There will be a Planning Commission Meeting before the November 13, 2018 Committee Meetings at 5:30 p.m. The Council Meeting will be Tuesday, November 27, 2018 at 7:00 p.m.

Mrs. Taylor made a motion to adjourn the meeting which was seconded by Mrs. Altieri and by unanimous vote the meeting was adjourned at 7:56 p.m.

Respectfully submitted,

Attest,

Cheree M. Taylor, Clerk of Council

Scott Garrett, Mayor

**** NOTE: THESE MINUTES ARE SUMMARY BY DIRECTION OF COUNCIL ****

All Council & Committee Meetings will be held in Windham Council Chambers, unless otherwise noted.