

Village of Windham Ohio

Minutes of Council Meeting

Held February 27, 2018

At 7:00 p.m. The Honorable Mayor Deborah Blewitt called the meeting to order and led in the pledge of allegiance to the flag of our country.

Roll Call: Sandy Patti – present Cheryl Belknap – present
 Scott Garrett – present Sheila Moore – present
 Cheryl Taylor – present Stacy Brown – present

Also present were: Thomas Reitz, Tom Brett, Eric Breiding, Jim Moore, Patty Moore, Kay Friend, Ted DeSalvo, Colleen DeSalvo, Stan Carlisle, and Rosemary Ferraro.

Mayor Blewitt asked for a motion to amend the agenda to include Resolution R-2018-8 under Safety & Personnel (Section 10.0). Ms. Brown made a motion to amend the agenda to include Resolution R-2018-8. Ms. Belknap seconded this motion. This motion carried by a 5 – 1 vote, with Ms. Moore being the dissenting vote.

Mr. Garrett made a motion to approve the minutes of the January 23, 2018 Regular Council Meeting, which was seconded by Mrs. Taylor and carried by a 6 – 0 vote.

Ms. Patti made a motion to approve the minutes of the February 13, 2018 Special Council Meeting, which was seconded by Mrs. Taylor and carried by a 6 – 0 vote.

Fiscal Officer Taylor gave the Financial Reports as follows: The Income Tax collected year to date January 31, 2018 was \$48,355.25. The expenditures for the month of January 2018 were \$126,738.25 in checks and charges. Check numbers 33862 through 33948 were paid from the primary checking account during January 2018 with no checks voided during the month. Direct Deposit Vouchers 2-2018 through 30-2018 and 34-2018 through 56-2018 were also paid during the month of January 2018. The all funds reconciled balance for January 2018 was \$1,463,601.19.

Village Council President's report by Scott Garrett – Mr. Garrett said he attended the safety meeting at Windham High School. Mr. Garrett said he thought the meeting was very well organized and gave superintendent, Greg Isler, credit for that. Mr. Garrett said Village Council was present, representatives from the Village Police Department and the Fire Department, and representatives from the student body. Mr. Garrett said there was a lot of good discussion as to how to better upgrade the safety at the schools.

Dispatchers Police, Fire and Rescue Reports for January 2018 by Mrs. Taylor – Mrs. Taylor made a motion to accept the Police, Fire and Rescue Reports for January 2018, which was seconded by Ms. Patti and carried by a 6 – 0 vote.

Mayor's Communication by Deborah Blewitt – Mayor Blewitt said she presented our critical infrastructure grant for \$275,000, which includes replacing water and sewer lines on Bauer Avenue. Mayor Blewitt said there are two grants that can come out of Portage County and Ravenna also has a critical infrastructure grant. Mayor Blewitt said both ours and Ravenna's grants were forwarded on to the next round. Mayor Blewitt said she copied and put in Council's mailboxes the confirmation for the water tower grant, which is \$273,000 project. Mayor Blewitt said she wanted Council to be aware, in case they were getting any questions; the surveyors that have been in town are for the Phase II Water Improvements grant. That grant includes so many linear feet of water line replacement on East Center Street.

Prior requests of guests to speak – Rose Ferraro and Stan Carlisle from the Portage County Health Department spoke to Council and passed out information about what the Portage County Health Department does and she invited Council to the Portage County Health Department's annual meeting and advisory dinner. Ms. Ferraro is the director of nursing and Mr. Carlisle is in charge of the environmental. Ms. Ferraro said the Health Department has been instrumental in getting the clinic opened at the Renaissance Center, which takes Medicare and Medicaid and also does immunizations. Ms. Ferraro said right now they are just trying to get the word out about the clinic and eventually have a physician come in and take the clinic over as an operating practice. Ms. Ferraro said there are a nurse practitioner and a physician at the clinic. Ms. Ferraro said right now they are trying to figure out how to market the clinic and get the word

out that they are located and up and running at the Renaissance Center, so they are going to start with promoting sports physicals and have been working with Akron Children's Hospital and Mr. Isler to come up with a good date for this. They are also working on an open house and having Sarah LaTourette attend this open house. Ms. Ferraro said they also help with communicable diseases and children with medical handicaps and they help coordinate their care (an example would be helping parents locate medication when the pharmacies say they are out). Ms. Ferraro said they also educate parents on safe sleep and provide car seats and pack and plays. Ms. Ferraro said they also supply Narcan to police departments. Mr. Carlisle explained the environmental work of the Portage County Health Department to Council. Mr. Carlisle said they do inspections in the community ranging from Dollar General to the restaurant. Mr. Carlisle said they do notice violations on dilapidated properties, and stated that the Village should be receiving a letter from the Health Department concerning the burnt Owens property on North Main Street within the week. Mr. Carlisle said there is also a program through the Health Department that helps homeowners upgrade their septic systems and it is income based. Mr. Carlisle said there will be displays at the advisory dinner that may be of some interest and may be able to help the Village of Windham that may be of some help when it comes to public health and safety. Ms. Moore asked what the date of the advisory dinner was and it is March 21, 2018 at the Elks in Ravenna at 7:00 p.m. Ms. Ferraro said that the Health Department also writes grants.

Colleen DeSalvo said that she and her husband were at last month's Council meeting about the ducks and they were asked to draw up a map on their backyard showing where the ducks would be. The Mayor said that has been given to the Solicitor. Mrs. DeSalvo asked if anything has been decided about the ducks yet. Mrs. DeSalvo said she also wanted to make Council aware that they would be putting up a privacy fence for the safety of their dogs and the neighbors' children and also no trespassing signs. Ms. Moore told the DeSalvo's to check the fencing code before putting anything up and they said they have already been in contact with Tom Brett and he is going to get them answers on the fencing and the signage. Mr. Reitz said he looked over the sight map and prepared the legislation that was added to the agenda at the beginning of this meeting. Mr. Reitz said he is not recommending to Council to take any action on the legislation tonight because they just received it minutes before the meeting. Mr. Reitz said he is also recommending to Council to send notices to all the DeSalvo's neighbors so they are aware of the pending legislation. Mr. Reitz said the Council will do a first read on the legislation tonight and then next month at the Council meeting receive any public comment and then take action on the legislation at the March Council meeting. Mr. Reitz asked for a photo copy of the site plan and Fiscal Officer Taylor made copies for Mr. Reitz and all the Council members. Mrs. DeSalvo said she wanted to make a statement saying Mr. DeSalvo's ducks are not farm animals, they are emotional support animals. Mr. Reitz said actually the Village's code defines the ducks as farm animals. Ms. Moore asked if the DeSalvo's have had a chance to read the legislation and Mr. Reitz said probably not, however he included everything in the legislation that was in the letter he sent to the DeSalvo's and then Mr. Reitz provided the DeSalvo's with a copy of the legislation. Mr. Reitz also said he would provide Council with a copy of the letter that he sent the DeSalvo's.

Finance by Scott Garrett

Mr. Garrett made a motion to approve the Fiscal Officer's expenditures for the month of January 2018 as reported. Mrs. Taylor seconded this motion and it carried by a 6 – 0 vote.

Mr. Garrett made a motion to approve the all funds reconciled bank balance for January 2018 in the amount of \$1,463,601.19 as reported. Ms. Patti seconded the motion which carried by a 6 – 0 vote.

Mr. Garrett made a motion to approve sending Cheree Taylor to Columbus, March 21st through March 23rd, 2018 for the Local Government Officials Conference and her necessary travel expenses. Ms. Brown seconded this motion and it was carried by a 6 – 0 vote.

Safety, Personnel, Rules (SPR) by Stacy Brown

Ms. Brown read Ordinance O-2018-5 **AN ORDINANCE ADDING THE POSITION OF GENERAL OFFICE HELP (PART-TIME) AND AMENDING THE CURRENT PAY ORDINANCE TO ESTABLISH AND REVISE THE SALARIES AND WAGES OF FULL-TIME AND PART-TIME EMPLOYEES WITHIN THE VILLAGE OF WINDHAM, COUNTY OF PORTAGE AND STATE OF OHIO, REPEALING ALL PRIOR INCONSISTENT ORDINANCES AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mr. Garrett and carried by a 6 – 0

vote. Ms. Brown made a motion to adopt Ordinance O-2018-5, which was seconded by Mr. Garrett. Ms. Patti asked why the Ordinance says salaries and wages, plural if we are just adding the one position. Fiscal Officer Taylor said this is the legislation for the Village's pay ordinance and this is what is used whether you are changing one position or multiple positions. Mayor Blewitt said this pay ordinance is simply to add the position of part-time office help, with a pay range to the ordinance. Mr. Reitz said this legislation is revised periodically as the pay requirements dictate, however in Section 1 it states the current pay ordinance is amended as follows, which repeats everything that was passed in previous years and it incorporates any new amendments to the pay ordinance that is why the wording is plural. Ms. Moore said she thinks that the wording is a little bit confusing. Ms. Patti said if Council decides to give raises in the future, does that mean that this legislation will not need to be passed again. Mr. Reitz said that is true, only if there is a pay range and the raise that Council has agreed on falls within that range. This motion passed by a 6 – 0 vote.

Ms. Brown made a motion to enter into executive session to discuss an employee resignation, which was seconded by Mrs. Taylor and carried by a 6 – 0 vote at 7:38 p.m.

Ms. Brown made a motion to return from executive session, which was seconded by Mrs. Taylor and carried by a 6 – 0 vote at 7:54 p.m.

Ms. Brown read Resolution R-2018-8 **A RESOLUTION DETERMINING THAT THEODORE DESALVO IS IN NEED OF A REASONABLE ACCOMODATION TO COMPLY WITH SECTION 505.15 OF THE WINDHAM CODIFIED RESOLUTIONS AND GRANTING SUCH AN ACCOMMODATION.** (Mr. Garrett finished reading the Resolution). This was first read.

Utilities by Cheryl Taylor

Mrs. Taylor made a motion to sell the mower engine that the Village cannot use to Windham Schools. This motion was seconded by Mr. Garrett and carried by a 6 – 0 vote.

Mrs. Taylor made a motion to allow Windham Schools to use the backhoe and purchase a plow for the backhoe that will belong to the Village. This motion was seconded by Ms. Patti and carried by a 6 – 0 vote.

Mrs. Taylor made a motion to award Jake Eye the nuisance property mowing for 2018 for \$7,500. This motion was seconded by Ms. Patti and carried by a 6 – 0 vote.

Mrs. Taylor made a motion to purchase a Kubota mower for \$13,293 and the payment to be split three ways between the Street, Water, and Sewer funds. Mr. Reitz asked if the mower would be used 1/3 of the time by all three departments. Ms. Moore said that is what Ryan Wagner proposed when he presented the Utilities Committee with the price quote and the Utilities Committee agreed to this in a motion. This motion was seconded by Ms. Patti and carried by a 6 – 0 vote.

Mrs. Taylor made a motion to allow only full-time Village employees to operate the mowers. This motion was seconded by Ms. Brown and was carried by a 6 – 0 vote.

Mrs. Taylor made a motion for the Village Administrator to provide Council a quarterly maintenance report on Village equipment. This motion was seconded by Ms. Belknap and carried by a 6 – 0 vote.

Service Committee by Sandy Patti

Ms. Patti made a motion to hire Joe Bodnar as the architect for the design of the My Choice Clinic at the Old Administration Building at a cost of \$1,500. Ms. Brown seconded this motion. Mayor Blewitt explained that Mr. Bodnar's original quote for this design work was \$2,700 and the Mayor told him that the Village could not afford that, so Mr. Bodnar reviewed that scope of work provided by the County Building Department and came back with a lower quote. The Mayor explained that we do not have a choice about hiring an architect for this project because we are changing the use of the building. Ms. Moore asked if this was discussed in committee and the Mayor said yes, it was discussed a couple of months ago, probably before Ms. Moore was on Council. Ms. Moore said she would rather not vote on this because she was not a part of the original discussion. This motion carried by a 5 – 0 vote, with Ms. Moore abstaining.

Economic Development by Sheila Moore – Ms. Moore said it has been a busy month. We had a great Economic Development Committee Meeting last month. Ms. Moore said the Faithful Servants Clinic is now open at the Renaissance Center. The Regional Planning public meeting about the Land Use Plan occurred earlier in the month and there was a great turn out. The displays were great and many residents came and put their input in on the Land Use Plan. Ms. Moore said she was a little hesitant to spend the money on the Land Use Plan when she was just a member of the Economic Development Committee, however now she is seeing the value in this Land Use Plan. Ms. Moore said she went to Columbus with a group of people from Youngstown and Warren for the Columbus Drive-In. The Columbus Drive-In is put on by the Regional Chamber and it is a full day of discussions. Ms. Moore said she was on the Camp Ravenna team, which included the Chief of Staff at the Arsenal and another gentleman in uniform. Ms. Moore said they met with legislators on both sides of the aisle. Ms. Moore said the Warren-Youngstown group is helping us with the Missile Defense System. Ms. Moore said Ted St. John was also there with his recovery group, Recovery Solutions, which is from this area. Ms. Moore explained that this Warren-Youngstown group was promoting a stem school in Campbell, Ohio hoping that these things will trickle down and so they are a huge supporter of Camp Ravenna. Ms. Moore said she met Mr. Ecklund, which remembered meeting with the Mayor and Jim Tressel was also there. Ms. Moore said there was a least 20 legislators from Ohio and some people from Washington, that works directly with the President. Ms. Moore said she got tons of business cards and they all said to call with ideas and issues. Ms. Moore said her meeting with the Camp Ravenna team, she learned that the Village might be able to share rock salt and refuse hauling with the arsenal and Newton Falls. Ms. Moore said the arsenal may also be able to help us with tearing down dilapidated buildings, because they have helped Warren tear down buildings over the years. Ms. Moore said she also attended the Republican Lincoln Date Dinner. Ms. Moore said the safety meeting at the school was great. Ms. Moore said she would like to stop referring to the projects as the projects and start referring to it as Maple Grove and get rid of the stigma. Ms. Patti said that she and the Mayor met with Roy McClean about a Senior Center. Ms. Patti said that Mr. McClean was interested, however this year's money is gone, however he is going to stay in touch with her for next year. Ms. Patti said she spoke with people at the Renaissance Center and their consensus was that the Village needs a Senior Center too.

Parks and Recreation by Ms. Belknap

Ms. Belknap made a motion to pay Gearhart Gardens for flower baskets, not to exceed \$3,500. Ms. Belknap said that the some of the netting in the baskets needs replaced, but she thinks that will still fall within the \$3,500 limit. Ms. Patti said this is the amount we paid last year for 30 baskets and she thought we were getting more baskets this year. The Mayor said no, we're getting the same amount of baskets; we're just going to make sure we spread them out this year and some of the brackets will have to be moved. Mr. Garrett seconded this motion and it was carried by a 6 – 0 vote.

Ms. Belknap read Resolution R-2018-7 **A RESOLUTION IN SUPPORT OF BICYCLE ROUTES WITHIN THE VILLAGE.** This was a first read. Mayor Blewitt explained that this will be part of a bicycle route throughout the state and ODOT is doing this project. There is no cost to the Village.

Ms. Belknap said the Hot Stove will be needing dirt for the baseball fields. Ms. Belknap said that she had discussed some ideas for the park with Ms. Moore. Ms. Belknap said maybe we can have a clean-up for Earth Day. Mayor Blewitt said they did a clean-up last year with the school kids and it worked out really well.

Planning and Zoning by Deborah Blewitt

Mayor Blewitt read Resolution R-2018-5 **A RESOLUTION FIXING THE TIME AND PLACE OF THE PUBLIC HEARING ON THE PROPOSED AMENDMENTS TO THE WINDHAM VILLAGE ZONING DISTRICT MAP AND DECLARING AN EMERGENCY.** Ms. Patti made a motion to suspend the rules, which was seconded by Mr. Garrett and carried by a 6 – 0 vote. Ms. Patti made a motion to adopt Resolution R-2018-5, which was seconded by Ms. Brown and carried by a 6 – 0 vote.

Mayor Blewitt read Resolution R-2018-6 **A RESOLUTION FIXING THE TIME AND PLACE OF THE PUBLIC HEARING ON THE PROPOSED AMENDMENTS TO THE WINDHAM VILLAGE ZONING DISTRICT MAP AND DECLARING AN EMERGENCY.** Ms. Brown made a motion to suspend the rules, which was seconded by Mr.

Garrett and carried by a 6 – 0 vote. Mr. Garrett made a motion to adopt Resolution R-2018-6, which was seconded by Ms. Brown and carried by a 6 – 0 vote.

Mayor Blewitt read Ordinance O-2018-6 **AN ORDINANCE AMENDING THE WINDHAM VILLAGE ZONING MAP BY REPEALING THE EXISTING MAP AND AUTHORIZING AND APPROVING A NEW MAP ESTABLISHING ADDITIONAL AREA ZONED R-3** . This was a first read.

Mayor Blewitt read Ordinance O-2018-7 **AN ORDINANCE AMENDING THE WINDHAM VILLAGE ZONING MAP BY REPEALING THE EXISTING MAP AND AUTHORIZING AND APPROVING A NEW MAP ESTABLISHING ADDITIONAL AREA ZONED R-2**. This was a first read.

Tom Brett said he a resident call who was interested in setting up a shooting range in the Village. Mr. Brett informed the resident that it is illegal to discharge a firearm in the Village. Tom Brett said he received a response from the State regarding the home health facility at 9931 Short Drive. Mr. Brett said the State did an investigation and there are three clients living at 9931 Short Drive and they are within the threshold for the amount of people they have living there, where it is not required that the homeowner obtains a license. The State also said that they are not required to be ADA compliant and compared it to having a family member who lives with you and not being required to be ADA compliant. The State said that 9931 Short Drive is considered a family home under the shared living program for the State of Ohio. Mr. Brett said the State will send him the official report when it is complete. Mr. Brett said he had a phone call from a resident who wants to start an internet sale home business of fire arms because he is a federal fire arms licensed dealer, however under R-2 of the Zoning Code, this is not a permitted use. Mr. Brett said there had been discussion on changing the Zoning Code for front yard fencing, however there was never any actions taken and this week Mr. Brett received a phone call from a resident who's neighbor is proposing a front yard fence along the side of his house. Mr. Brett said he met with both the resident that called and the neighbor proposing the front yard fence and told them there was a verbal moratorium on front yard fencing and that he would address that with Council tonight at the meeting. Ms. Moore said she thought there was a code about front yard fencing and Mr. Garrett said there was a code that says it can only be 2 ½ feet high. Ms. Moore said she remembers speaking with Mr. Brett about a fence on her property and he told her it could only come up to the front of the house. Mr. Brett said a full size fence can come up to the corner of the front of the house and then it has to go to 2 ½ feet from that point to the road. Mr. Reitz read the section of the Zoning Code that stipulated the size of the fence from the front corner of the house to the road and stated that it is like that because there is a safety concern with neighbors being able to see to safely pull out of their driveways. Mr. Reitz then said there is no verbal moratorium; the Village has to follow the Zoning Code. Mr. Reitz said the Code can be changed, but until it is, the current Zoning Code must be followed. Ms. Moore asked if the concern was that the resident wanted to put up a higher fence in the front and Mr. Brett said no, but we have told a gentleman in the past to take a front yard fence down and Mr. Brett said he just wanted to know if Council planned on moving forward with changing the Zoning Code for front yard fencing. Mayor Blewitt said she does remember telling Greg Jones he could not put a chain link fence up on the corner of Main Street and 303. Fiscal Officer Taylor said she remembers the issue being the material of the front yard fencing and not necessarily the height or the fence itself. Mayor Blewitt said she does remember making Deltrina Turner take down a fence that was on the side of her house that extended all the way to the road because it was a six foot fence and you could not see around it at the intersection. Ms. Moore asked if they were talking about the very front of the house or the sides. Mr. Brett said if you draw a line across the front of the house, front yard fencing includes the fence from that line to the road and across the front of the property. Mayor Blewitt said we can take this to the Planning Commission and recommend that there are changes made to the front yard fencing code. Mr. Brett asked Council if we are allowing front yard fencing for now and Mr. Garrett said yes, we have to follow what is in the code right now. Mr. Reitz said there is no such thing as a verbal moratorium and if this resident files a zoning application for a 2 ½ foot high fence for Zoning approval, then he can legally put the fence up. Mr. Reitz said the significant time is when the resident files the application and what the current Zoning Code says at that time.

Solicitor's Report by Tom Reitz – Mr. Reitz said he brought suit against Mr. Hood, the owner of the property that has the mobile home on it illegally and that was filed last Thursday and it's set for a preliminary junction hearing on May 16, 2018 at 1:00 p.m. Mr. Reitz said a preliminary junction hearing is when you ask the court for removal of the mobile home. Mr. Reitz said the preliminary junction hearing is set so far in the future because Mr. Hood has evaded service of correspondence telling him to get Zoning approval and Mr. Reitz expects Mr.

Hood to be difficult about that. Mr. Reitz said the property is also under a land contract, to a Dion Delphia, who also moves around frequently, so Mr. Reitz anticipates difficulty with serving him correspondences also, so that is why Mr. Reitz needed some additional time. Mr. Reitz said there are other people that have interest in the land and they are lien holders, however he does not anticipate any difficulty serving them. Ms. Moore asked if a copy of the land contract was filed and Mr. Reitz said yes. Mr. Reitz also said in regards to the burnt Owens property, he said he would like to read the letter from the Health Department before speaking on this matter. Mr. Brett said he thinks the letter will say that the Health Commissioner will meet with Mr. Owens and they will have another hearing in 30 days. Mr. Reitz said in conjunction with the Fire Department, the Building Department and Mr. Brett it may in the Village's best interest to not wait on the Health Department anymore because it has been over 18 months since this started and we're still waiting on them to do an inspection.

Guest Recognition – Jim Moore asked about the Mayor's Report. Mayor Blewitt said she does not have it done yet because there have been some more important issues with grant funding and other projects, but she did assure Mr. Moore she would get it done. Ted DeSalvo asked about Resolution R-2018-8 and the conditions listed in Section 1. Mr. DeSalvo said he was asking because it does not say anything about getting neighbor's approval. Mr. Reitz explained that the decision to pass Resolution R-2018-8 is at the discretion of the Council. Mr. Reitz said that the neighbors could be in favor or opposed to Resolution R-2018-8, but the decision on whether to pass the Resolution stills lies with Council. The neighbors do not have any veto power, but the Village still wants the neighbors to be aware of the Resolution and that is why the Village will send a copy of the Resolution along with a letter stating the reason for the legislation to all of Mr. DeSalvo's neighbors. Mrs. Moore asked if there was a way to get information out to residents about the way that walkers and bicyclists go with traffic. Mrs. Moore said maybe the Police Department and the Schools could get this information out there. The Police Chief said that bicycles are supposed to follow the same rules as a car. The Chief said they have stopped people walking on the side of the road, but have not cited people because a big issue is the condition of our sidewalks. Mr. Garrett said the concern is more with the direction the people are walking. The Police Chief said he would be more vigilant of this; however he has not really observed a lot of this. The Police Chief said he would also speak with the Schools about this.

Last Chance of Council to Speak on Any Subject – Ms. Moore reminded Council to get their ideas together for the grant writer. Ms. Moore said she had a concern about the last minute items and legislation on the agenda. Mr. Reitz said there were two items on the agenda that came in late because he did not get them finished until Monday evening and he apologized. Mr. Reitz said ideally he tries to get all legislation to the Fiscal Officer by the Friday before the Council meeting so that it gets in your packets and Council has time to review it before the meeting. Mr. Reitz said that Council can make a policy that if legislation is not in the packet the Friday before the Council meeting then it will not be added to the agenda. Ms. Moore said that the legislation about Mr. DeSalvo's ducks is important issue to the DeSalvo's and the neighbors and she doesn't want to think about that without having time to review it. Mr. Reitz said that is why there was no request for any action to be taken on that legislation. Mr. Reitz said to discuss it in the Rules Committee if they would like to establish a policy for this.

Council looked at the calendar for March. The Committee Meetings will be Tuesday, March 6th, 2018 at 6:00 p.m. and Tuesday, March 13th, 2018 at 6:00 p.m. The Council Meeting will be Tuesday, March 27th, 2018 at 7:00 p.m. There will be a Public Hearing on Zoning on Tuesday, March 27th, 2018 at 6:30 p.m. There will be a Public Hearing on Zoning on Tuesday, March 27th, 2018 at 6:45 p.m.

Ms. Patti made a motion to adjourn the meeting which was seconded by Mrs. Taylor and by unanimous vote the meeting was adjourned at 8:46 p.m.

Respectfully submitted,

Attest,

Cheree M. Taylor, Clerk of Council

Deborah Blewitt, Mayor

**** NOTE: THESE MINUTES ARE SUMMARY BY DIRECTION OF COUNCIL ****

All Council & Committee Meetings will be held in Windham Council Chambers, unless otherwise noted.