

## Minutes of Regular Council Meeting

Held October 22, 2019

At 7:00 p.m. the Honorable Mayor Scott Garrett called the meeting to order and led in the pledge of allegiance to the flag of our country.

Roll Call: Cheryl Belknap – present Phil Snyder – present  
Terrie Altieri – present Cindy Cale – absent  
Cheryl Taylor – present Stacy Brown – present

Also present were: Tom Reitz, Tom Brett, Debbie Blewitt, Sheila Moore, Denise Bly, Larry Kuhlman, Elizabeth Dertthick, Kay Friend, Patty Moore, Mac Cunningham, Jim Moore, and Eric Breiding.

Mr. Snyder made a motion to approve the minutes of the September 24, 2019 Regular Council Meeting, which was seconded by Mrs. Altieri and carried by a 5 – 0 vote.

Fiscal Officer Taylor gave the Financial Reports as follows: The Income Tax collected year to date September 30, 2019 was \$401,917.06. The expenditures for the month of September 2019 were \$126,251.13 in checks and charges. Check numbers 35468 through 35538 were paid from the primary checking account during September 2019 with no checks voided during the month. Direct Deposit Vouchers 460-2019 through 488-2019 and 494-2019 through 516-2019 were also paid during the month of September 2019. The all funds reconciled balance for September 2019 was \$1,753,329.32.

Village Council President's report by Mr. Snyder – Mr. Snyder had nothing at the time.

Dispatchers Police, Fire and Rescue Reports for September 2019 by Mrs. Taylor – Mrs. Taylor made a motion to accept the Police, Fire and Rescue Reports for September 2019, which was seconded by Mr. Snyder and carried by a 5 – 0 vote.

Mayor's Communication by Scott Garrett – Mr. Garrett said he wanted to give a shout out for the Octoberfest, he thought it was a huge success, the chili cook-off was great, the fireworks were set up by Rich Gano and they were really good. Mr. Garrett said each year seems to be getting better and better, so we are moving in the right direction. Mr. Garrett thanked Debbie Blewitt, the office girls, Parks & Recreation Committee, and the Village workers for all their help. Mr. Garrett said 303 is done and the paving is nice.

Prior requests of guests to speak – None

Finance by Terrie Altieri

Mrs. Altieri made a motion to approve the Fiscal Officer's expenditures for the month of September 2019 as reported. Mrs. Taylor seconded this motion and it carried by a 5 – 0 vote.

Mrs. Altieri made a motion to approve the all funds reconciled bank balance for September 2019 in the amount of \$1,753,329.32 as reported. Mr. Snyder seconded the motion which carried by a 5 – 0 vote.

Mrs. Altieri read Ordinance O-2019-15 **BEING AN ORDINANCE AUTHORIZING TRANSFERS AND APPROPRIATIONS FOR THE VILLAGE OF WINDHAM AS SET FORTH BELOW AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mr. Snyder and carried by a 5 – 0 vote. Mrs. Altieri made a motion to adopt Ordinance O-2019-15, which was seconded by Mr. Snyder and carried by a 5 – 0 vote.

Safety, Personnel, Rules (SPR) by Phil Snyder – Mr. Snyder had nothing at the time.

Utilities by Cheryl Taylor – Mrs. Taylor had nothing at the time.

Service Committee by Stacy Brown – Ms. Brown had nothing at the time.

Economic Development by Cindy Cale – There was nothing at the time.

Parks and Recreation by Cheryl Belknap – Ms. Belknap had nothing at the time.

Planning Commission by Scott Garrett – Mr. Garrett had nothing at the time.

Solicitor's Report by Tom Reitz – Mr. Reitz had nothing at the time.

Mr. Snyder made a motion to enter into executive session to discuss hiring, firing, and discipline of Village employees. This motion was seconded by Mrs. Altiere and carried by a 5 – 0 vote at 7:08 p.m. The Police Chief was invited into executive session.

Mr. Snyder made a motion to return from executive session. This motion was seconded by Ms. Brown and carried by a 5 – 0 vote at 7:36 p.m.

Guest Recognition – Tom Brett said we have a Board of Zoning Appeals meeting scheduled for November 12, 2019 and we need to appoint 3 members to that board. Mayor Garrett said he would check with Ken Friend to see if he still would like to do it and Larry Kuhlman will be the representative from the Planning Commission. Tom Reitz said the Board of Zoning Appeals consists of two Village residents and one person from the Planning Commission. Tom Brett said maybe Council should approve an alternate in case someone declines. Sheila Moore said she would serve on the Board of Zoning Appeals.

Mr. Snyder made a motion to confirm Mayor Garrett's appointments of Larry Kuhlman and Sheila Moore to the Zoning Board of Appeals. This motion was seconded by Ms. Brown and carried by a 5 – 0 vote.

Tom Brett said he looked into Bob Newman's dumpsters on Green Meadow. Mr. Newman said he is willing to move them. Mayor Garrett said we could possibly move them to the first two parking spaces that way it is on a hard surface, but check the grass area first. Mayor Garrett said he would have Tony Blewitt or Bill Pennington check these areas out and see what they thought the best spot would be. Larry Kuhlman asked if you allow Bob Newman to put the dumpster on the street isn't that allowing other landlords to do the same. Mayor Garrett said yes, but the Village would always look at the circumstances and in this case the sidewalk is upheaved and there is an 80 year old woman who has a hard time getting to the dumpster and we do not want her to fall. Sheila Moore said if the sidewalk is a trip hazard, shouldn't the landlord be made to fix that and shouldn't those dumpsters be on concrete. Mayor Garrett said they are supposed to be on concrete slabs and the Village needs to put together a plan in order to get the property owners to fix the sidewalks that are in disrepair. Tom Reitz asked if a citation has been issued to the property owner about this sidewalk and Mayor Garrett said no, but throughout the Village there are probably 40 to 50 sidewalks that need repaired. Mayor Garrett said he thinks that we should pick an area, issue the warning and if the property owner does not repair the sidewalk within a year the Village does it and then assesses the property taxes. Sheila Moore said she thinks they should be done all at once, that way everyone has the warning and the same amount of time to get them fixed. Mayor Garrett said that is something to consider, however we have to look at the cost if the Village is going to have to absorb that and then assess taxes.

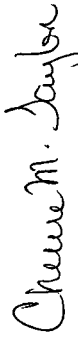
Last Chance of Council to Speak on Any Subject – Cheryl Belknap asked why there isn't a phone number for the Mayor and the Village Administrator at the Administration office. Debbie Blewitt said there is an extension for the Mayor in her office. Mayor Garrett said he is giving his phone number out to residents if they ask for it. Terrie Altiere asked if the road crew was going to fix the manholes and Debbie Blewitt said yes. The road project should be starting November 1, 2019 and Bauer Avenue, the wrong valves were ordered so the new ones will be ordered and put in. Cheryl Belknap asked if the caution light will remain by Circle K and Mayor Garrett said it's not supposed to be, but he has heard mixed feelings about it. Debbie Blewitt said we are still waiting for the part to fix that light. Terrie Altiere asked about the EPA grant to remove the gas tanks on the corner of Main and Center. Debbie Blewitt said they are still waiting on the state for that grant money, but the Phase 2 Water Improvements that those gas tanks impact has been split so that the Village is able to get the 30 fire hydrants replaced first while we are waiting on the state and clean-up of the gas tanks and then the water line will be replaced.

Council looked at the calendar for November. There will be a Special Council Meeting on Tuesday, November 12, 2019 at 5:30 p.m. There will be a Zoning Board of Appeals Meeting on Tuesday, November 12, 2019 at 5:45 p.m. The Committee meetings (Parks & Recreation

and Committee of the Whole) will be Tuesday, November 12, 2019 at 6:00 p.m. The Council Meeting will be Tuesday, November 26, 2019 at 7:00 p.m.

Mr. Snyder made a motion to adjourn the meeting which was seconded by Mrs. Altieri and by unanimous vote the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

  
Cheree M. Taylor, Clerk of Council

Attest,

  
Scott Garrett, Mayor

**\*\* NOTE: THESE MINUTES ARE SUMMARY BY DIRECTION OF COUNCIL \*\***  
All Council & Committee Meetings will be held in Windham Council Chambers, unless otherwise noted.

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