

# Village of Windham, Ohio

## Minutes of Regular Council Meeting

Held January 26, 2021

At 7:04 p.m. the Honorable Mayor Scott Garrett called the meeting to order and led in the pledge of allegiance to the flag of our country.

Roll Call: Cheryl Belknap – present                      Lawrence Cunningham – present  
Terrie Altieri – present                                      Cindy Cale – present  
Cheryl Taylor – present                                      Sherri Pennington – present

Also present were: Tom Reitz, Eric Breiding, Elizabeth Derthick, Debbie Blewitt, Tom Brett, and Denise Bly.

Mrs. Cale made a motion to approve the minutes of the December 22, 2020 Regular Council Meeting, which was seconded by Mrs. Altieri and carried by a 6 – 0 vote.

Mrs. Altieri made a motion to approve the minutes of the January 5, 2021 Organizational Meeting, which was seconded by Mrs. Cale and carried by 6 – 0 vote.

Fiscal Officer Cheree Taylor gave the Financial Reports as follows: The Income Tax collected year to date December 31, 2020 was \$452,564.99. The expenditures for the month of December 2020 were \$358,858.88 in checks and charges. Check numbers 36585 through 36746 were paid from the primary checking account during December 2020 with one check, number 36392, voided during the month. Direct Deposit Vouchers 683-2020 through 711-2020 and 716-2020 through 737-2020 were also paid during the month of December 2020. The all funds reconciled balance for December 2020 was \$1,706,195.15.

Village Council President's report by Lawrence Cunningham – Mr. Cunningham said the water line replacement should have started up again today. The Village has sold 7 lots on Maple Grove and there are 3 lots that are pending. The fire hydrants are continuing to be replaced.

Dispatchers Police, Fire and Rescue Reports for December 2020 by Cindy Cale – Mrs. Cale made a motion to accept the Police, Fire, and Rescue Reports for December 2020, which was seconded by Mrs. Taylor and carried by a 6 – 0 vote.

Mayor's Communication by Scott Garrett – Mr. Garrett said the sales of the lots on Maple Grove is a bright spot for the Village of Windham and hopefully this will revitalize our neighborhood and our schools.

Prior requests of guests to speak – None

Finance by Cindy Cale

Mrs. Cale made a motion to approve the Fiscal Officer's expenditures for the month of December 2020 as reported. Ms. Belknap seconded this motion and it carried by a 6 – 0 vote.

Mrs. Cale made a motion to approve the all funds reconciled bank balance for December 2020 in the amount of \$1,706,195.15 as reported. Mrs. Taylor seconded the motion which carried by a 6 – 0 vote.

Mrs. Cale read Ordinance O-2021-1 **BEING AN ORDINANCE AUTHORIZING TRANSFERS AND APPROPRIATIONS FOR THE VILLAGE OF WINDHAM AS SET FORTH BELOW AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mrs. Taylor and carried by a 6 – 0 vote. Mrs. Cale made a motion to adopt Ordinance O-2021-1, which was seconded by Mrs. Altieri and carried by a 6 – 0 vote.

Mrs. Cale read Resolution R-2021-1 **A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER TO MAKE THE FOLLOWING TRANSFERS BETWEEN THE WATER AND SEWER OPERATING FUNDS, RESPECTIVELY, AND THE RESPECTIVE DEBT SERVICE AND DEBT SERVICE RESERVE FUNDS TO MEET CALENDAR 2021 DEBT SERVICE REQUIREMENTS AND DECLARING AN EMERGENCY** and made a motion to suspend the rules, which was seconded by Mrs. Altieri

and carried by a 6 – 0 vote. Mrs. Cale made a motion to adopt Resolution R-2021-1, which was seconded by Mrs. Taylor and carried by a 6 – 0 vote.

Mrs. Cale read Resolution R-2021-2 **A RESOLUTION AUTHORIZING THE INTERNET SALE OF UNNEEDED, OR UNFIT, OR OBSOLETE PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES AND EQUIPMENT OWNED BY THE VILLAGE OF WINDHAM** and made a motion to suspend the rules, which was seconded by Ms. Belknap and carried by a 6 – 0 motion. Mrs. Cale made a motion to adopt Resolution R-2021-2, which was seconded by Mrs. Taylor and carried by a 6 – 0 vote.

Safety, Personnel, Rules (SPR) by Terrie Altieri – Mrs. Altieri had nothing at the time.

Utilities by Cheryl Taylor – Mrs. Taylor had nothing at the time

Service Committee by Cheryl Belknap – Ms. Belknap had nothing at the time.

Economic Development by Lawrence Cunningham – Mr. Cunningham had nothing at the time.

Parks and Recreation by Sherri Pennington – Mrs. Pennington had nothing at the time.

Planning Commission by Scott Garrett – Mr. Garrett had nothing at the time.

Solicitor's Report by Tom Reitz – Mr. Reitz said there was a judgement entry from Portage County Court granting a permanent injunction in favor of the Village against the property owned by Mr. & Mrs. Owens. They were given 10 days in the judgement entry and that time has passed. Tom Brett also sent the Owens' a letter and the 10 days since the date of that letter expires this Saturday and the Village still does not have a contractor ready to go next Saturday, so it will probably be about 2 weeks. There is some wording in the contract that needs to be fixed in order to agree with the court order so that there are no discrepancies. The estimated cost is \$3,200. Mr. Reitz said he will look into the Court Order to see if the Village can include the cost of having a Police Officer present the entire time the contractor is cleaning up and if not then he will petition the Court afterwards, just make sure there is video evidence of Mr. Owens' behavior to justify the presence of the Police Officer.

Guest Recognition – Denise Bly asked if any action would be taken by Council after the executive session. Mr. Garrett said no. Denise Bly asked if the Hardware has been sold. Mr. Garrett said it hasn't been sold yet, but there are ongoing negotiations. Cindy Cale said the Planning Commission combined 2 plats.

Last Chance of Council to Speak on Any Subject – Mrs. Altieri asked about cross training and Cheree Taylor said as soon as the year end close out is complete, that training will begin. Debbie Blewitt said an employee has tested positive for COVID and he is willing to come in after hours while no one is there. Mr. Garrett said that will be fine as long as he feels okay and if not we will call in Portage County to help out. Cindy Cale said if a meeting is necessary, contact Elizabeth and conduct it over Zoom.

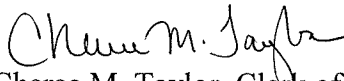
Council looked at the calendar for February 2021. The Committee meetings (Parks & Recreation and Committee of the Whole) will be Tuesday, February 9, 2021 at 6:00 p.m. There will be Planning Commission Meeting on Tuesday, February 23, 2021 at 6:30 p.m. The Council Meeting will be Tuesday, February 23, 2021 at 7:00 p.m. All meetings will be virtual meetings on Zoom.

Mrs. Altieri made a motion to enter into executive session to discuss personnel reviews. This motion was seconded by Ms. Belknap and carried by a 6 – 0 vote at 7:33 p.m.


Mrs. Altieri made a motion to return from executive session, which was seconded by Mrs. Cale and carried by a 6 – 0 vote at 8:28 p.m.

Mrs. Cale made a motion to adjourn the meeting which was seconded by Mrs. Altieri and by unanimous vote the meeting was adjourned at 8:29 p.m.

Respectfully submitted,

  
Cheree M. Taylor, Clerk of Council

Attest,

  
Scott Garrett, Mayor

**\*\* NOTE: THESE MINUTES ARE SUMMARY BY DIRECTION OF COUNCIL \*\***  
All Council & Committee Meetings will be held in Windham Council Chambers, unless  
otherwise noted.

